

September 2, 2020

President Wahlig called the meeting to order at 10:00 am. Attending via teleconference were President Wahlig, Vice President Selman and Member Poor. Attending in person were members Adams and Carpenter. Also attending was Superintendent Matt Hanna and Event Coordinator Nina Burlingame.

The minutes of the July 1, 2020 meeting were approved with a motion by Vice President Selman and second by Member Carpenter. All were in favor.

#### OLD BUSINESS

**Covid-19 Update** – Supt. Hanna reported that Shoup's has still been fogging the restroom facilities, the office is still using the same protocol as before regarding visitors and renters are still signing the assumption of risk policy. Nothing has really changed at this point according to Hanna as the last time the Board met.

#### NEW BUSINESS

**Tree Memorial Program**- Supt. Hanna told the Board that the Memorial Tree Leaves have been installed and packets to the families have been sent. Event Coordinator Burlingame said that all the donors have received the Tree Memorial packet that had pictures of all the 2020 Memorials with a short article on each person. The nearest family member also received a wooden tree with a plaque of the Memorials name. The newspaper also included an article on this years Memorials. Hanna said as much as he hates to bring it up, the new Memorial Tree is down to approximately 65 spaces left. Hanna also mentioned that with the inclusion of the Disc Golf course, tree space has also become scarce. Hanna said we are celebrating twenty years next year that the program has been around, and he feels we need to take a good look at what to do with the future of the program. Member Poor asked if you could just plant one tree per year for the group of memorials. Hanna said that could be a possibility but does not solve the leaves on the Memorial Tree. Hanna said he has thought about it extensively and had come across the original Tree Memorial plan that included a small covered area where the trees and leaves would be and thought it was an awesome idea. Hanna felt that money probably forced different plans but thought that pursuing the original plan could be a good cap to the program. Member Carpenter suggested that if we did do that, a brick walkway could be incorporated with a memorial brick option.

**Halloween**- Event Coordinator Burlingame asked the Board if we could decide on the fate of the Halloween event. President Wahlig asked if the downtown trick or treating is going to happen. Hanna said the Taskforce has discussed it, but no decision has been made yet. Nina explained that last year's estimate was 700 attendees, in a small area around the Selman Timber Frame. President Wahlig made a motion to cancel the Halloween event, Vice President Selman seconded the motion. All were in favor. The staff and Board discussed a virtual costume contest with prizes from area businesses. The Board asked that Nina move forward with that.

**Projects Update**- Supt. Hanna told the Board that he was contacted by the Odd Fellows and they have officially closed their chapter and will be turning over the building sometime in September. Hanna said the City is interested in using the location for public meetings and there are funds designated for such facilities. Hanna said the parking lot project is back on and should be started this month. Hanna also said to make the building ADA compliant, the front entry needs to be updated. Rather than having two patios, one for each door, they are going to do one big concrete patio. There will be a ramp going along the front and steps at both ends. Hanna also said fiber optic internet was added to the building in anticipation of public meetings being held there.

Hanna also reported that the concrete tee pads for the Disc Golf Course are in and we have seeded around them. The guys have been busy watering those almost daily.

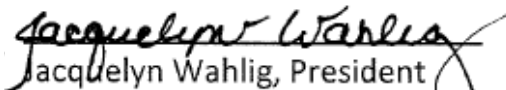
Hanna said the last project he wanted to talk to the Board about was the roof on the Roman Beer Stage. Hanna noted that the shingles and sheeting underneath are in bad shape. They got a quote for new sheeting and a green steel roof of just over \$1000 and the park staff would be doing the work. Hanna asked if everyone was good with doing this project yet this fall. All were in favor.

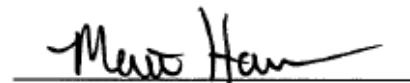
## OTHER BUSINESS

**2020 Budget-** Supt. Hanna reported that the 2021 budget is slightly less than that of 2020 but mainly because there is one less pay for employees. In 2020 there was 27 pays due to the leap year and we are back to 26 pays in 2021. Hanna said the 2021 budget is mainly a duplicate of this years with the Firemen's restroom project, mower trade-in and the replacement of the 2009 plow truck. Hanna said that due to being behind on the vehicle and equipment replacement schedule, he has also added a gator and tractor replacement. Hanna mentioned that after this year, the vehicle and equipment replacement schedule has new meaning for him. Hanna feels they have been very fiscally responsible when it comes to replacing vehicles and equipment. Because of that, if a vehicle or piece of equipment was due to be replaced, but was still functioning properly, they did not replace it. After what has happened this year when you are told not to purchase anything due to the pandemic, we do not want to get to a place where we are stuck with poor vehicles or equipment. Hanna intends to get caught up and stick to the schedule from here on out. Hanna said he would send the budget out to everyone and at next meeting it will need to be approved. Hanna asked that if the Board had any questions, please reach out to him before the end of September.

**Shape Up Steuben-** Hanna said Bill Maddock had asked him if they would put in a permanent pickleball court if Shape Up Steuben would raise the funds. Hanna felt this is probably way more money than they could raise but wanted to know what the Board thought. President Wahlig asked where it would be located. Hanna felt that across the road from Firemen's Park would be a good location but is owned by the City and not the Parks. Hanna felt if something could be worked out, that would be a good location. The Board felt if they were able to raise the money and we have a good place to put one, why not. Hanna agreed.

No further business, meeting adjourns at 11:05 AM.

  
Jacquelyn Wahlig, President

  
Matt Hanna, Secretary