

**AGENDA OF THE  
BOARD OF PUBLIC WORKS AND SAFETY  
City of Angola, Indiana  
210 N Public Square**

**Monday, November 7, 2022 – 6:30 p.m.**

**CALL TO ORDER BY CHAIR HICKMAN**

1. Member roll call by Clerk-Treasurer Herbert.

Hickman \_\_\_\_\_ Martin \_\_\_\_\_ Olson \_\_\_\_\_

2. Request approval of the September 6 minutes. (attachment)

**ORDER OF BUSINESS**

1. Request appointment of Donovan McLeister to the Angola Fire Department as a firefighter with a start date of November 27, 2022.
2. Request approval of Uniform Conflict of Interest Disclosure Statement for Hillary Cope. (attachment)
3. Craig Benson regarding consideration of a sanitary sewer main extension in the plat of Tri State Beach in the vicinity of Ln 206 Fox Lake.
4. Department head reports.
5. Other business.

**NEXT MEETING**

The next meeting is Monday, December 5.

**ADJOURNMENT**

Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least three business days ahead of scheduled meeting. Contact the Clerk-Treasurer, 210 North Public Square, Angola, IN 46703, (260) 665-2514 extension 7353, [clerktreasurer@angolain.org](mailto:clerktreasurer@angolain.org) as soon as possible but no later than three business days before the scheduled event.

**SEPTEMBER 6, 2022**

The regular meeting of the Board of Public Works and Safety of the City of Angola, Indiana was called to order by Chair Richard M. Hickman at 6:30 p.m. City Hall, 210 N Public Square. Members Richard M. Hickman, David B. Martin, and David A. Olson answered roll call. No member was absent. Clerk-Treasurer Ryan P. Herbert recorded the minutes.

Among those present were City Attorney Kim Shoup, Chief of Police Ken Whitmire, Fire Chief Doug Call, Planning and Economic Development Director Jennifer Barclay, City Engineer Amanda Cope, Human Resources Director Sue Essman, Water Superintendent Tom Selman, Park Superintendent Matt Hanna, Street Superintendent Chad Ritter, and Engineering Assistant Nick Gerber.

Also, among those present were Nicholas Carpenter, Bruce Herchleb, and Colleen Everage.

#### APPROVAL OF MINUTES

Member Martin moved to approve the August 1, 2022 minutes. Member Olson seconded the motion. The motion carried 3-0.

#### ORDER OF BUSINESS

Nicholas Carpenter of 407 Stony Ridge Dr. addressed the board regarding drainage issues on his property. Mr. Carpenter had previously addressed the board at the August 6 meeting but no action was taken while the matter was investigated. City Engineer Cope said that she and Member Martin had been out to the site to investigate. Cope explained that there is an easement between 405 and 407 Stony Ridge Drive where a perforated pipe could be placed and ran to the storm sewer. Street Commissioner Ritter said the estimated cost of the work is \$4,000. Mr. Carpenter explained that he had been getting quotes for work on the property. Discussion followed. Member Martin moved that Mr. Carpenter be allowed to get quotes for the work on his property, work with the City Engineer for the portion of the work that includes the install of the pipe in the right-of-way, and the City reimburse Mr. Carpenter up to \$4,000 for that portion of the work. Member Olson seconded the motion. The motion carried 3-0.

Member Olson moved to approve the Stormwater Management/BMP Facilities Agreement with Steuben County Board of Commissioners for property located at 305 S. Martha Street. Member Martin seconded the motion. The motion carried 3-0.

Member Martin moved to approve Sidewalk Maintenance Agreement with the Steuben County Board of Commissioners for 40 ft of sidewalk to be built within the South Martha Street right-of-way. Member Olson seconded the motion. The motion carried 3-0.

Discussion was held regarding the request by Steuben County to close a portion of South Martha Street during construction of the County Courthouse and an appropriate bond amount. Member Olson moved that Steuben County be allowed to close the portion of South Martha Street that they had requested with MSD of Steuben County approval and the bond be set at \$8,000. Member Martin seconded the motion. The motion carried 3-0.

Member Martin moved to approve the addition of the rank of Battalion Chief to the Fire department ranks beginning in the year 2023. Member Olson seconded the motion. The motion carried 3-0.

Member Martin moved to approve the request to change firefighter aptitude testing from third party to inhouse. Member Olson seconded the motion. The motion carried 3-0.

#### DEPARTMENT HEAD REPORTS

City Engineer Cope reported that she had been in contact with Jill Curry about the Pokagon Water Main Extension Project. Indiana Finance Authority has reached its cap for funds to be disbursed for the year. The project will be delayed for now and revisited next year.

Fire Chief Call reported that there would be a push-in ceremony for the new piece of apparatus next Monday at 6:00 p.m.

#### ADJOURNMENT

There being no further business, the meeting was considered adjourned at 7:11 p.m.

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Richard M. Hickman, Chair

Attest:

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Ryan P. Herbert, Clerk-Treasurer



## UNIFORM CONFLICT OF INTEREST DISCLOSURE STATEMENT

State Form 54266 (R2 / 6-16) / Form 236  
STATE BOARD OF ACCOUNTS

### Indiana Code 35-44.1-1-4

A public servant who knowingly or intentionally has a pecuniary interest in or derives a profit from a contract or purchase connected with an action by the governmental entity served by the public servant commits conflict of interest, a Class D Felony. A public servant has a pecuniary interest in a contract or purchase if the contract or purchase will result or is intended to result in an ascertainable increase in the income or net worth of the public servant or a dependent of the public servant. "Dependent" means any of the following: the spouse of a public servant; a child, stepchild, or adoptee (as defined in IC 31-9-2-2) of a public servant who is unemancipated and less than eighteen (18) years of age; and any individual more than one-half (1/2) of whose support is provided during a year by the public servant.

The foregoing consists only of excerpts from IC 35-44.1-1-4. Care should be taken to review IC 35-44.1-1-4 in its entirety.

1. Name and Address of Public Servant Submitting Statement: Hillary Cope  
2965 N 75 W, Angola, IN 46703
2. Title or Position With Governmental Entity: Firefighter
3. a. Governmental Entity: City of Angola, IN  
b. County: County of Steuben
4. This statement is submitted (check one):
  - a. ☐ as a "single transaction" disclosure statement, as to my financial interest in a specific contract or purchase connected with the governmental entity which I serve, proposed to be made by the governmental entity with or from a particular contractor or vendor; or
  - b. ☒ as an "annual" disclosure statement, as to my financial interest connected with any contracts or purchases of the governmental entity which I serve, which are made on an ongoing basis with or from particular contractors or vendors.
5. Name(s) of Contractor(s) or Vendor(s): H&A Industrial Sewing, LLC  
Hillary Cope and Amanda Cope are the principal members, owners,  
and operators of this LLC
6. Description(s) of Contract(s) or Purchase(s) (Describe the kind of contract involved, and the effective date and term of the contract or purchase if reasonably determinable. Dates required if 4(a) is selected above. If "dependent" is involved, provide dependent's name and relationship.):  
H&A Industrial Sewing, LLC proposes to fix and repair damaged  
Angola Fire Department turnout gear. Repairs to be done on  
an as needed basis. Work would be done on a quote and  
PO basis and not on a contract basis.

7. Description of My Financial Interest (Describe in what manner the public servant or "dependent" expects to derive a profit or financial benefit from, or otherwise has a pecuniary interest in, the above contract(s) or purchase(s); if reasonably determinable, state the approximate dollar value of such profit or benefit.):

H&A Industrial Sewing, LLC would receive payment for repair services rendered. No products will be sold - only services. In past years the City of Angola has paid outside vendors approximately \$1,000 per year for such repair services.

(Attach extra pages if additional space is needed.)

8. Approval of Appointing Officer or Body (To be completed if the public servant was appointed by an elected public servant or the board of trustees of a state-supported college or university.):

I (We) being the Mayor of Angola and Chairman of  
(Title of Officer or Name of Governing Body)

Angola Board of Public Works and Safety and having the power to appoint  
(Name of Governmental Entity)

the above named public servant to the public position to which he or she holds, hereby approve the participation to the appointed disclosing public servant in the above described contract(s) or purchase(s) in which said public servant has a conflict of interest as defined in Indiana Code 35-44.1-1-4; however, this approval does not waive any objection to any conflict prohibited by statute, rule, or regulation and is not to be construed as a consent to any illegal act.

Richard M. Hickman, Mayor  
And Chairman of the Angola Board of Public Works and Safety

Elected Official

Office

9. Effective Dates (Conflict of interest statements must be submitted to the governmental entity prior to final action on the contract or purchase.):

Date Submitted (month, day, year)

Date of Action on Contract or Purchase (month, day, year)

10. **Affirmation of Public Servant:** This disclosure was submitted to the governmental entity and accepted by the governmental entity in a public meeting of the governmental entity prior to final action on the contract or purchase. I affirm, under penalty of perjury, the truth and completeness of the statements made above, and that I am the above named public servant.

Signed: Hillary M. Cope  
(Signature of Public Servant)  
Hillary Cope

Date: 10-24-2022  
(month, day, year)

Printed Name: Hillary Cope  
(Please print legibly.)

Email Address: hcope@angolain.org

Within fifteen (15) days after final action on the contract or purchase, copies of this statement must be filed with the State Board of Accounts by uploading it here [https://gateway.ifionline.org/sboa\\_col/](https://gateway.ifionline.org/sboa_col/) which is the preferred method of filing, or by mailing it to the State Board of Accounts, Indiana Government Center South, 302 West Washington Street, Room E418, Indianapolis, Indiana, 46204-2765 and the Clerk of the Circuit Court of the county where the governmental entity took final action on the contract or purchase.