



GENERAL PERMIT APPLICATION

City of Angola

210 N. Public Square, Angola, Indiana 46703 | Ph. 260.665.2514 | Fax: 260.665.9164

Please complete this form thoroughly and provide all requested information to the best of your ability.
Incomplete forms may result in processing delays or rejection of your application

PROJECT INFORMATION

1. **Proposed Project:** _____
(i.e. Utility Permit, Fence Permit, Deck Permit, Remodel Permit, Development Plan, , etc)
2. **Applicant/Representative Name:** _____
Phone _____ Email _____
Address: _____
(i.e. Company Name and/or Representative Name)
3. **Owner(s) Name:** _____
Phone _____ Email _____
Address: _____
(i.e. Company Name and/or Owner's Name)
4. **Engineer/Developer Name:** (if applicable) _____
Phone _____ Email _____
Address: _____
(i.e. Company Name and Representative Name)
5. **Property Information**
Address: _____
Subdivision / Addition / Section: _____
Lot No.: _____ Map No / Parcel No.: _____
Lot / Land Area: _____ sq. ft / acre
Latitude/Longitude: _____
6. **Regulated Drain:** ☐ Yes ☐ No *If Yes,* ☐ Open ☐ Tiled
7. **Invoice To:** ☐ Applicant/Rep ☐ Owner ☐ Engineer/Developer

PROJECT INFORMATION

Project Description

*(For example include foundation
type, number of bed/baths, garage
type etc.)*

Total SF of Development	_____	<i>sq. ft.</i>
Total SF of Land Disturbed	_____	<i>sq. ft.</i>
Estimated Cost of Project	\$ _____	
Sanitary Sewer Connection	<input type="checkbox"/> Existing <input type="checkbox"/> New <input type="checkbox"/> None	
Water Connection	<input type="checkbox"/> Existing <input type="checkbox"/> New <input type="checkbox"/> None	
Water Meter Size	_____	
Fire Protection	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Private Hydrant	<input type="checkbox"/> Yes <input type="checkbox"/> No	



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SUBMITTAL REQUIREMENTS CHECKLIST

Each type of application has specific requirements listed in Title 18 Unified Development Ordinance, Division VII. Below is a generalized list of submittal requirements.

- | | |
|---|---|
| <input type="checkbox"/> Completed Application | <input type="checkbox"/> Survey |
| <input type="checkbox"/> Owners Affidavit – if application is not signed by owner | <input type="checkbox"/> Site Manager Contact Sheet (<i>BLUE SHEET</i>) |
| <input type="checkbox"/> Copy of Legal Description | |
| <input type="checkbox"/> Recorded Property Deed | Optional |
| <input type="checkbox"/> Civil Plans | <input type="checkbox"/> Plan Commission Application |
| • Two (2) Hard Copies and One (1) Digital Copy | <input type="checkbox"/> Board of Zoning Appeals Application |
| <input type="checkbox"/> Building Plans | <input type="checkbox"/> Detailed Site Plan |
| • Two (2) Hard Copies and One (1) Digital Copy | |
| <input type="checkbox"/> Site Plan for Erosion Control Measures
(Class I, II, III, IV) | |

Construction Stormwater General Permit (CSGP) – CLASS V ONLY

- ☐ Copy of Stormwater Drainage Technical Report
- ☐ Copy of Stormwater Pollution Prevention Plan for Construction Sites (SWPPP)
- ☐ Copy of Post-Construction Stormwater Pollution Prevention Plan
- ☐ Checklist for Site Improvement Permit (*GREEN SHEET*)

CERTIFICATION

I, the owner or authorized applicant of the owner of record, agree that any construction, reconstruction, enlargement, relocation or alteration of a structure, or any change in the use of land or structures requested by this application will comply with, and conform to, all applicable laws of the State of Indiana and the Municipal Code of Angola, Indiana. The information provided in this application is true and accurate to the best of my knowledge. Further I hereby agree that any construction commenced at the address indicated above shall be in compliance with the permit stipulations. I also understand that any violation of said permit conditions and ordinances may lead to penalties including, but not limited to, stop work orders, revocation of permit, and other penalties as described in AMC 1.15.010. I agree to allow inspection of the above project site by city personnel and equipment including aerial photography

Applicant Signature

Applicant Printed Name

Date

Applicant Signature

Applicant Printed Name

Date

OFFICE USE ONLY

Date Received: _____

SIP Design Submission Requirements Based on Class

Class I – 1,501 – 5,000 sq. ft. total land area disturbed

The following handout/checklist provides submission requirements for a Site Improvement Permit (SIP) as outlined in the City of Angola Stormwater Management Ordinance (Angola Municipal Code 13.15). Refer to this ordinance to obtain all requirements related to Site Improvement Permits and stormwater management requirements.

Submittal for Stormwater Management Approval.

The project site owner shall apply for a site improvement permit to the City of Angola prior to the initiation of any land-disturbing activities. The application will include the following:

- (1) Completed general permit application.
- (2) Construction plans, drainage information, and all other materials for the appropriate class of site improvement permit as outlined in AMC 13.15.330.
- (3) All other submittal requirements as outlined in AMC 13.15.330.

General Requirements.

- 1) Develop a plan that will implement appropriate minimum erosion and sediment control measures to prevent sediment from leaving the site and/or engineering the city's storm conveyance system. Installation and maintenance of the following control measures may include:
 - a) Perimeter control measures installed prior to land disturbance;
 - b) Temporary construction entrance/drive;
 - c) Concrete washout;
 - d) Stabilization of bare soils where work is complete; and
 - e) Other control measures determined to be necessary during the project.
- 2) Demonstrate an adequate outlet for any proposed stormwater discharge.
- 3) Install inlet protection at all stormwater inlets that receive runoff from disturbed areas.
- 4) Where construction disturbs surfaces greater than 3H:1V slope or in areas of concentrated flow, establish permanent vegetation with erosion control blanket and seeding.

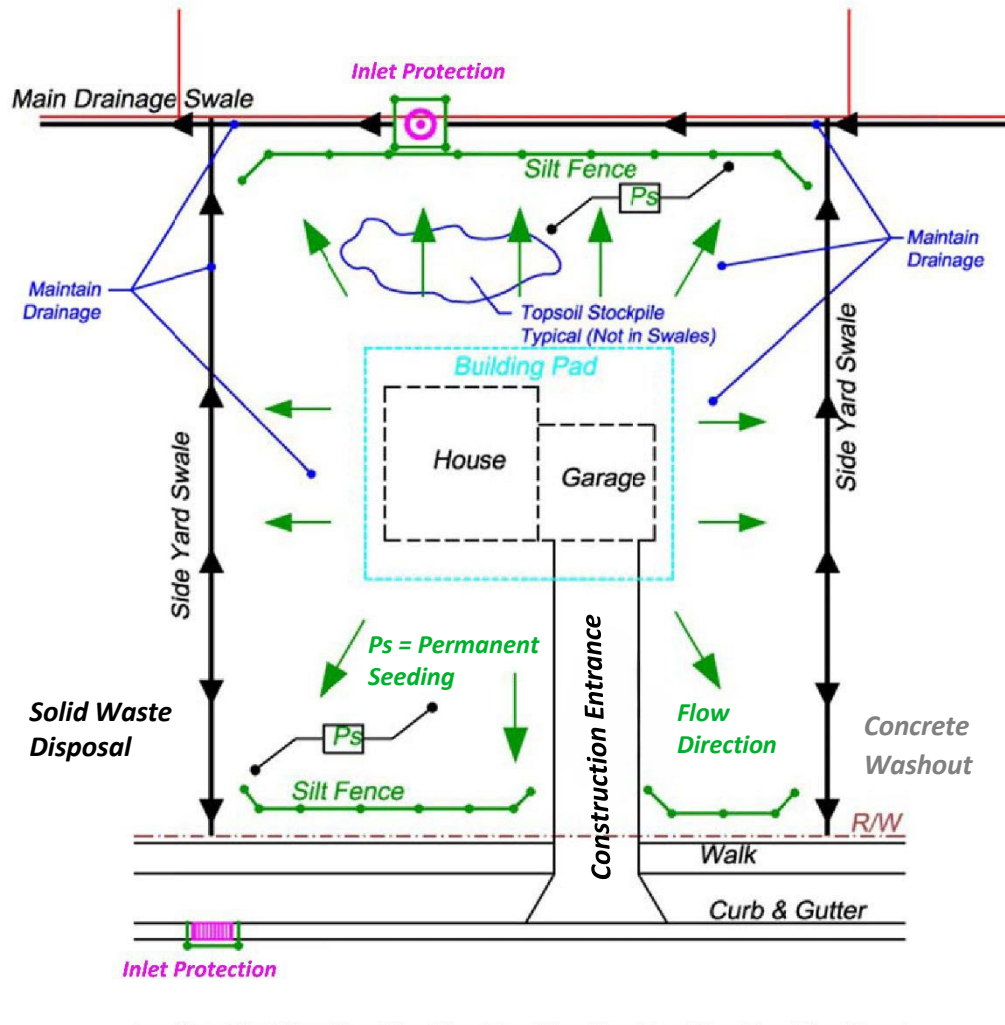
Stormwater Plan Requirements.

- 1) Prior to the issuance of a site improvement permit, submit for review and approval information on the items applicable to the project. These items may include:
 - a) Boundary, dimensions, and bearings of the subject tract or parcel;
 - b) All existing buildings, drives, parking areas, loading docks, concrete pads, and all other developed features;
 - c) All undeveloped areas shall be shown and depicted as grass, crops, woodland, wetland, or other undeveloped use;
 - d) All proposed demolition;
 - e) All proposed parking area and driveway construction;

- f) All proposed storm drainage features, including details of the detention system and outlet control and release structures;
 - g) Existing and proposed spot elevations or contours;
 - h) Proposed erosion and sediment control features;
 - i) All outlets to be designed to include erosion and scour protection.
- 2) The City Engineer reserves the right to modify these requirements and/or require additional data not listed above in order to evaluate specific sites.

TYPICAL EROSION CONTROL MEASURES

The erosion and sediment control measures shown below represent the minimum measures that may need to be installed for your project. These minimum measures prevent sediment and other pollutants from leaving the site and entering the storm sewer system. Other measures not included in this representation may be required.



Minimum control measures must be installed correctly to be effective in the control of erosion and sediment. They must be replaced or repaired as needed during your project.

Failure to install and maintain these measures may result in the discharge of sediment and/or other pollutants from your construction site to enter the storm sewer system. Storm sewer systems discharge directly to local waterways with NO treatment resulting in poor water quality for recreational waters.



SITE MANAGER CONTACT INFORMATION

EFFECTIVE DATE: _____

SITE NAME: _____

SITE ADDRESS: _____

PRIMARY SITE MANAGER

Name: _____

Title: _____

Office Phone: _____

Mobile Phone: _____

Email Address: _____

ASSISTANT SITE MANAGER (If Applicable)

Name: _____

Title: _____

Office Phone: _____

Mobile Phone: _____

Email Address: _____

EMERGENCY CONTACT INFORMATION

Name: _____

Office Phone: _____

Mobile Phone: _____

Email Address: _____

Relationship to Site: _____

NOTES: _____

The Primary Site Manager bears sole responsibility for the implementation, maintenance, monitoring of all erosion and sediment control measures throughout the duration of this project. Failure to adequately manage erosion and sediment control may result in environmental damage, regulatory fines, and project delays.