



# CITY OF ANGOLA, INDIANA

## CONSTRUCTION PERMIT APPLICATION

210 North Public Square, Angola, Indiana 46703 Phone Number: 260-665-6846

Email: [buildingdept@angolain.org](mailto:buildingdept@angolain.org)

Fax: 260-665-6846

### OFFICE USE ONLY

*Permit #:*

*Date:*

*State Release #:*

*Account # 101-3201.00*

*Permit Fee: \$*

### PROJECT INFORMATION

Project Name & Address

Subdivision (if applicable)

Lot Number (if applicable)

Type of Permit: Foundation Permit:  Building Permit:  Electric Service Permit:

Fire Alarm Permit:  Fire Sprinkler Permit:  Type 1 Hood Permit:

Swimming Pool Permit:  Move/Demolition Permit:  Flammable Liquid Storage Tank:

Describe Work to be Performed:

### DOCUMENTS REQUIRED FOR FILING APPLICATION

1. Any person required to have a building construction permit shall submit a complete application to the Building Commissioner.
2. This application shall be submitted on a form prepared by the Building Commissioner, and shall contain the following:
3. Information that the Building Commissioner determines to be necessary to locate and contact the applicant.
4. Identify and describe the construction to be covered by the building construction permit for which application is made.
5. Describe the land on which the proposed construction is to be done by legal description, street address or similar description that will readily identify and definitely locate the proposed building or construction.
6. Indicate the use and occupancy for which the proposed construction is intended.
7. State the square footage and valuation of the proposed construction.
8. Provide a site plan drawn to scale; provided, however, such site plan shall not be required in the instance where all such construction is to occur entirely within an existing structure. The site plan shall show dimensioned location of building property lines, and to all adjacent buildings on the property, as well as width of any street or easements bordering the property.
9. Provide a clear and understandable copy of detailed plans and specifications drawn to scale which indicate in a precise manner the nature and location of all construction to be accomplished.
10. If required by Indiana law or any rule of the Fire Prevention and Building Safety Commission, a copy of the construction design release issued by the State Building Commissioner and the State Fire Marshal pursuant to IC 22-15-3-1 and a complete set of plans and specifications that conform exactly to the design that was reviewed and released by the office of the state Building Commissioner.
11. If required, written approval from the Economic Development and Planning Department indicating compliance with the City of Angola Code of Ordinances of which the Economic Development and Planning Department is responsible to administer.

12. If required, written approval from the Engineer showing the location of all water supply system improvements and service taps; the location and elevation of all sanitary sewer system improvements; the location and elevation of all storm water system improvements; the location of all streets, sidewalks, and curbs depicting the final locations in relation to the actual lot corners; and showing compliance with the City of Angola Code of Ordinances, Storm Water Management requirements.
13. If required, written approval or release from the Steuben County Surveyor or written approval from the Steuben County Drainage Board for any drainage variance required;
14. If required, written approval or a non-objection letter from the Steuben County Health Department;
15. If required, written approval from the Steuben County Highway Department for any driveway cuts, culverts;
16. If required, written approval from the Water Superintendent for all new water supply system improvements;
17. If required, written approval from the Wastewater Superintendent for all new sanitary sewer collection systems;
18. If required, written approval from the Street Commissioner for all new curb and gutter, streets, and storm water system improvements (inlets, catch basins, manholes, culverts, and the like);
19. If required, written approval from the Park Superintendent indicating compliance with the City of Angola Code of Ordinances of which the Park Superintendent is responsible to administer;
20. If required, written approval from the Fire Chief;
21. Any additional information that the Building Commissioner finds to be necessary to determine that the Construction will conform to all applicable building and fire safety laws and will not violate any other applicable ordinances or laws.
22. The fee established by Ordinance.

**FLOOR AREA**

**ESTIMATED COSTS**

Total square feet to be Constructed/Remodeled  
Sq. Ft.

Value of Construction is to include the construction cost of all work performed under this permit application.  
Total Construction Value: \$

**OWNERS' CERTIFICATE**

By signing, I agree that the information contained in this application and other supporting documentation provided is, to the best of my knowledge and belief, true and correct. Further, I hereby agree that any construction commenced at the address indicated above, by myself or by my agent, shall be in compliance with the specifications given hereto and all City of Angola, Indiana, Code of Ordinances. I also understand that any violation of said ordinances may lead to penalties including but not limited to stop work orders, revocation of building permits, and other penalties as prescribed in Section 10.99.

I understand that a certificate of occupancy and /or a temporary certificate of occupancy is required before the building may be occupied.

If construction is not started within one-year, or the construction is not completed within one-year, the permit is null and void and a new permit shall be obtained.

**SIGNATURE OF OWNER OR AGENT AND ADDRESS:**

**PHONE:**

**EMAIL:**

**OFFICE USE ONLY**

**PLAN REVIEW AND BUILDING CONSTRUCTION PERMIT CONDITIONS**

**Occupancy Classification:**

**Type of Construction:**

1.
2.
3.
4.
5.
6.