

**APPLICATION FOR BOARD OF ZONING APPEALS
MEETING AND/OR PUBLIC HEARING**

City of Angola, Indiana, Board of Zoning Appeals
Office of the Economic Development and Planning Department
Angola City Hall, 210 N. Public Square, Angola, Indiana 46703
Ph: 260.665.7465 Fax: 260.665.9164 email: planning@angolain.org

Date Received: _____
Case No.: _____
Hearing Date: _____
BS&A #: _____

The Board of Zoning Appeals meetings/hearings are held on the fourth Monday of each month at 6:00 p.m. at Angola City Hall, 210 N. Public Square, Angola, Indiana. The deadline date to file a completed application with drawings and information is 28 days prior to the meeting/hearing only after the application has been thoroughly reviewed by the Zoning Administrator. The Zoning Administrator shall determine if the application and applicable documents are ready for placement on the Board of Zoning Appeals agenda. Applicant/Representative will be the point of contact for the project. The applicant shall provide the property owner's permission or signature for this application when filing for proposed variances and/or special exception.

Project Information

1. Project Name: (if applicable) _____
2. Applicant/Representative Name: _____ Phone _____
(Person filing application) _____ Email: _____
Address: _____ Fax _____
3. Owner(s) Name: _____ Phone _____
_____ Email: _____
Address: _____ Fax _____
4. Developer Name: (if applicable) _____ Phone _____
_____ Email: _____
Address _____ Fax _____

Property Information: (A new address will be issued by the city and will not be issued prior to project being reviewed by the BZA or departments)

5. Address: _____ Subdivision/Addition/Section: _____ Lot No.: _____
Map No./Parcel No.: _____
Lot/Land Area: _____ sq. ft./acre

6. Types of Request and Fees: Variances for Use, Development Standards and Special Exceptions.

Angola Municipal Code Title 18 Unified Development Code - Division VII. Administration. Chapter 18.192 Processes. Sections: 18.192.110 Variance. (A) Purpose and Intent. The Board of Zoning Appeals may vary the regulations of this title for projects that meet the findings of fact set forth in this section. Variances request may be a "development standards variance" granting relief from a development standard such as height, bulk, or area; or a "use variance" allowing a use that is not listed as a permitted or special exception use in a district. Note: The final action for Variance requests, etc. are based on findings of fact for approval or disapproval. Presenting an application to the Board of Zoning does not guarantee an automatic approval by the board. Also, a public hearing is held at the Board's public meeting.

Fees:

- Variance(s) from Development Standards and Use:
Fee: \$200.00 + \$50.00 ea. add'l variance request + \$50.00 legal notice publication fee.
- Special Exception:
Fee: \$100.00 Residential - \$250.00 Business/Commercial + \$50.00 legal notice publication fee
- Administrative Appeal:
Fee: \$100.00 + \$50.00 legal notice publication fee.

7. Describe your request in detail: (Only the items presented on the application may be heard by the Board of Zoning Appeals). A separate sheet of information may be attached with this application to include project details and description). The applicant is responsible to provide reasons for request(s). See example below.

(i.e.): Request a Variance from the development standards to construct an addition 5 ft. from the side yard (north) property line. The addition is on the north side of the house, size (15 ft. w x 25 ft. l) and 12 ft. high, 1 story on a slab. No utility or easements are located along the property line or within the area to be constructed. The required setback is 8 ft. from the side property line. The requested Setback is 5 ft. from the side yard property line (Variance of 3 ft.)

Describe: Complete this section with information and or attach a separate sheet.

CERTIFICATION: Certify and acknowledge that:

1. I am the owner or legal agent for the owner(s) of the property subject to this application;
2. The completed application will be reviewed not less than once by the city's planning/design review committee prior to setting a date for the public meeting and/or hearing;
3. I, the owner or legal agent has provided all necessary documents and information to file for a public meeting and/or public hearing to the City of Angola Board of Zoning Appeals;
4. The applicant or the applicant's representative shall be present at the public meeting and/or public hearing;
5. The applicant is responsible for payment prior to the hearing of: (1) filing fees; (2) the cost of providing notice of the meeting/hearing; (3) cost of notifying adjacent property owners is the responsibility of the applicant and/or owner; and (4) the cost of publication of a legal notice, as specified by city ordinance and state statutes;
6. The information and documents provided in and with this application is to the best of my knowledge true and accurate.

_____/_____/_____
 Signature of Applicant or Property Owner Printed Name Date

_____/_____/_____
 Signature of Applicant or Property Owner Printed Name Date

THIS SECTION FOR OFFICE USE ONLY

	Date Received	Staff Received		Report and Meeting Dates
Zoning District			Case No.	
Application Rec'd			BS&A Project/Permit #	
Filing Fee Paid		\$	Hearing Date	
Legal Ad Date			Agenda & Staff Report	
Fax to media			Reports to petitioners	
Design Review (if applicable)			Property owners Notice	

Zoning District(s): _____
 APPROVED: _____ DATE: _____ DENIED: _____ DATE: _____ TABLED: _____ DATE: _____