



JOB POSTING
Part-Time Dispatcher



The Angola Police Department is seeking individuals who possess the desire to be a servant for our community as a part-time dispatcher. Dispatchers receive calls from citizens to assist with their emergency and non-emergency needs and respond to their concerns and questions. Dispatchers also perform receptionist duties and serve the public walk-in traffic.

Our dispatch call center is staffed 365 days a year, 24 hours a day with one (1) dispatcher per 12-hour shift. We employ four (4) full-time dispatchers and rely on our part-time dispatch staff to fill schedule voids.

Part-time dispatchers come from all walks of life; some with full-time careers and others seeking the flexibility of a part-time job.

If you have the desire to work in Public Safety Communications, you may qualify for the opportunity to serve your community.

Job Requirements

- High School Diploma or High School Equivalency or GED
- Submit to a drug screen, background check and driving record check
- Previous police dispatch experience helpful but not required
- Effective telephone, radio, communication, keyboarding and computer skills
- The ability to work under stressful situations, follow instructions, read and write clearly, think quickly and manage multiple communications simultaneously

Application Process

Application packets are available any day of the week between the hours of 7:00am to 10:00pm at:

**Angola Police Department
202 W. Gilmore St.
Angola, IN 46703**

Applications will be accepted until adequate staffing levels have been reached.

POSTING DATE: DECEMBER 10, 2018