

October 2, 2019

President Wahlig called the meeting to order at 10:00 am. Attending were President Wahlig, Vice President Selman, Board Members Adams, Poor and Carpenter. Also attending was Superintendent Matt Hanna and Event Coordinator Nina Burlingame.

The minutes of the September 4, 2019 meeting were approved with a motion by Member Carpenter and a second by Member Adams. Motion carried 5-0.

OLD BUSINESS

Firemen's Pavilion- Supt. Hanna said the soil borings for the Firemen's Pavilion did not come back good. Along with the City Engineer, they felt the recommendations were more than what is necessary and came up with a more cost-effective way to stabilize the foundation. After asking the two bidding contractors to revise their bids to include this extra foundation work, Wagler & Associates came in at \$62,932.00 and Four Seasons came in at \$69,750.00. Hanna said there was only \$12,000 left to go toward this project so \$50,932.00 would be needed from the Non-Reverting Fund which has a balance of \$54,678.29. Member Carpenter made a motion to do an additional appropriation and use funds from the non-reverting fund to move forward with the lowest responsive bid. Vice President Selman seconded the motion. Motion carried 5-0.

Civil War Days- Supt. Hanna stated that he had sat down with representatives of the Civil War Days prior to the start. He gave them a list of rules to follow to ease the burden on the Park. Hanna said they followed many of them but also broke many of them, including driving in undesignated areas. Hanna expressed to the board that the reenactors were not to blame for the damage caused by the 3.5 inches of rain that fell during the weekend. The main issue was that Tom Fredrick was trying to do everything by himself and then was not around when the reenactors needed guidance. Hanna thought someone needed to be present at the event at all times to make sure everyone is doing what they are supposed to. The Board discussed options before deciding to submit a letter to the group stating rules must be followed next year, in order to be able to continue using the park facility at no cost. Hanna said he would draft a letter and run it by the Park Board before submission.

Commons Hall/Rental Agreement- Supt. Hanna said the facility is almost ready for opening but the Board needed to discuss a few items before doing so. Hanna suggested that table covers be the responsibility of those renting the hall, and all board members agreed. Hanna asked about ordering trashcans for the room, showing the Board some that were found online. The Board told Hanna to move forward with ordering them. Hanna then asked for approval to purchase new entry doors, if the money was available in 2020. Hanna said they painted the existing doors, but rust was already bleeding through the paint. The Board agreed they needed to be replaced. Member Carpenter suggested fiberglass as a replacement due to the lack of maintenance required.

Event Coordinator Burlingame asked the Board to review the Rental Agreement for Commons Hall that she had put together and run by the City Attorney for approval. Burlingame said this would need to be approved prior to renting the facility. Member Carpenter questioned the Alcohol policy and whether the renter was liable for the off-duty officer. He was concerned about who the liability fell on. Hanna said he would contact the City's insurance provider and question that, but the policy was already an ordinance that had been in place for years. The Board all agreed that the policy should be revisited in the future. Member Poor made a motion to accept the rental agreement as written and if the alcohol policy changes, then we can change the rental agreement. Vice President Selman seconded the motion. Motion carried 3-2, Member Adams and Carpenter voted nay.

NEW BUSINESS

2020 Budget- Supt. Hanna presented the Board with the already reviewed 2020 Budget. Hanna went through some of the major projects for 2020. The Board was asked if they approved the budget. Member Adams made a motion to approve the budget as proposed. Member Carpenter seconded the motion. Motion carried 5-0.

Halloween- Event Coordinator Burlingame stated that the Halloween Event is coming up on October 24th from 6:30-8:30. Burlingame said she had five volunteer groups lined up to help: Junior Leaders, APBW, Trine Fraternities, Mayors Youth Council and Angola NHS. Burlingame stated there would be a costume contest with prize gift baskets donated by area businesses. She told the Board that if they would like to come and help, 6:00 would be plenty early.

Fall/Winter Events- Event Coordinator Burlingame stated that all the classes were full except the Parent's Night Out which had around 15 signed up out of the 30 spots. The age range for that was 5-12 years of age.

OTHER BUSINESS

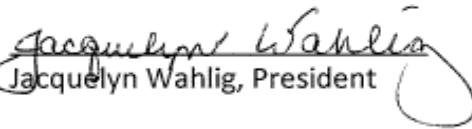
November Meeting- Supt. Hanna reported that he would be on vacation during the November meeting but felt comfortable that the meeting could still be help by Nina and the Board. Hanna said he could meet the Wednesday before if they wanted him to be in attendance. Vice President Selman said she would prefer to leave it as is. The rest of the Board complied.

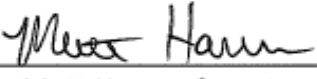
Circle Hill Cemetery- Supt. Hanna told the Board he was visited by Mike McClelland, the Pleasant Township Trustee, who asked if there was any chance of coming up with a plan for the Park to take over the Circle Hill Cemetery mowing. The Park Board said they have been approached before about this and have always felt they would love to help but the amount of work that would be required makes it impossible to commit to. The Board asked to tell them that we wish we could help but we are not able to do so at this time.

Miscellaneous- Supt. Hanna said they had received a \$900 check from the Northeast Indiana Whitetails Unlimited group for the cost of the new archery range targets, purchased by the Park. President Wahlig asked if a thank you had been written. Hanna said they had acknowledged them on Facebook and a letter of appreciation will be sent.

Event Coordinator Burlingame said that Bill Maddock of Shape Up Steuben wants to host two-disc golf events in the park to get people out playing the course. The Board felt any publicity toward the course would be appreciated and agreed to allow this. The Board also asked for an update on the fundraising by Shape Up Steuben for the Disc Golf Course. Hanna said he was told they would have the money by October 1 but hasn't heard from them yet.

No further business, meeting adjourns at 11:45 AM.


Jacquelyn Wahlig, President


Matt Hanna, Secretary