

**AGENDA OF THE COMMON COUNCIL  
City of Angola, Indiana**

**Monday, January 6, 2020 – 7:00 p.m.**

**CALL TO ORDER BY MAYOR HICKMAN**

1. Council Member roll call by Clerk-Treasurer Twitchell

Crum \_\_\_\_\_ Olson \_\_\_\_\_ Armstrong \_\_\_\_\_ Martin \_\_\_\_\_ McDermid \_\_\_\_\_

2. Remarks by Mayor Hickman.
  - Proclamation commemorating the ratification of the 19<sup>th</sup> Amendment to the Constitution, which secured for women the right to vote and proclaiming January 16, 2020 as 'Women's Suffrage Day'.
3. Request approval of the December 16, 2019 minutes. (attachment)

**UNFINISHED BUSINESS**

1. Other unfinished business.

**NEW BUSINESS**

1. Elect Mayor Pro Tem for 2020.
2. Ordinance No. 1625-2020. AN ORDINANCE AMENDING THE ORDINANCE FIXING COMPENSATION OF APPOINTED OFFICIALS, DEPUTIES, AND OTHER EMPLOYEES AND OF POLICE AND FIREFIGHTERS OF THE CITY OF ANGOLA, INDIANA FOR THE YEAR 2020. (add Payroll Clerk) (first reading) (attachment)
3. Presentation of the Wastewater Utility Cost of Service Study by Jeff Rowe, Baker Tilly.
4. Consideration and action on Mayor Hickman's request to waive the requirement to appoint a fire chief from active personnel of the department. (IC 36-8-4-6 Promotions)
5. Report from Traffic Commission regarding parking on Williams Street.
6. Appoint Common Council Member to the Angola Plan Commission for a four-year term ending December 31, 2023.

7. Note for the record, Mayoral department head appointments for 2020:
- |  |                        |
|--|------------------------|
| Economic Development and Planning Director | Vivian J. Likes        |
| Systems Administrator                      | Nathaniel A. Armstrong |
| City Attorney                              | Kim E. Shoup           |
| City Engineer                              | Amanda R. Cope         |
| Building Commissioner                      | Scott L. Lehman        |
| Fire Chief                                 | (vacant)               |
| Chief of Police                            | Stuart W. Hamblen      |
| Street Commissioner                        | Douglas E. Anderson    |
| Park Superintendent                        | Matthew J. Hanna       |
| Water Superintendent                       | Thomas H. Selman       |
| Wastewater Superintendent                  | Craig A. William       |

8. Reports:

- Clerk-Treasurer
- Department Heads

9. Request approval of the Allowance of Accounts Payable Vouchers 43996 through 44211 totaling \$1,121,240.19. (separate attachment)

10. Other new business.

**ADJOURNMENT**

*The next meeting is Monday, January 20, 2020 at 7:00 p.m.*



**DECEMBER 16, 2019**

The regular meeting of the Common Council of the City of Angola, Indiana was called to order at 7:00 p.m. at City Hall, Council Chambers, 210 North Public Square, with Mayor Richard M. Hickman presiding. Councilmembers Gary L. Crum, David A. Olson, Kathleen G. Armstrong, David B. Martin, and Joseph M. Hysong answered roll call. No Councilmember was absent. Clerk-Treasurer Debra A. Twitchell recorded the minutes.

Present were Chief of Police Stu Hamblen, City Attorney Kim Shoup, City Engineer Amanda Cope, Deputy Clerk Tammy Onofrietti, Economic Development and Planning Director Vivian Likes, Wastewater Superintendent Craig Williams, Water Superintendent Tom Selman, Street Commissioner Doug Anderson, Firefighter Brian Bowden, Firefighter Paul Thiel, PT Firefighter Zac Thiel, and Firefighter Hillary Cope.

Also present were Ashlee Hoos of *The Herald Republican*, Colin Meadowcroft of WLKI, Isaac Lee, Lou Ann Homan, Pat Schlosser, Alisa Mills, Denise Booth, Nicole Satalino, Latrielle Wheat, Richele Orn, Flynn Catey, Jerry McDermid, Jared Booth, Lynn Leiter, Brad Booth, Gretchen M. Miller, Maria Davis, and Karen Deforest.

#### REMARKS BY MAYOR HICKMAN

Mayor Hickman read a Main Street proclamation recognizing Angola's Downtown Action Coalition.

Clerk-Treasurer Twitchell administered the oath of office to Brandon Booth as sergeant for the Angola Police Department.

#### APPROVAL OF THE MINUTES

Councilmember Olson moved to approve the December 2, 2019 minutes. Councilmember Armstrong seconded the motion. The motion carried 5-0.

Minutes of the October 7, 2019 Board of Public Works and Safety meeting were presented for Council information.

#### NEW BUSINESS

Ordinance No. 1624-2019, AN ORDINANCE VACATING UNIVERSITY AVENUE AND A PORTION OF WEST GALE STREET, was read by title and presented to Council for first reading. Councilmember Martin moved to approve. Councilmember Crum seconded the motion. Discussion followed. The motion to approve on first reading carried 5-0. Councilmember Martin then moved to waive Common Council Rule 22 and present the ordinance for second and third readings. Councilmember Crum seconded the motion. The motion to waive Rule 22 carried 5-0. Ordinance No. 1624-2019 was then presented on second reading. Councilmember Martin moved to approve. Councilmember Crum

seconded the motion. The motion to approve on second reading carried 5-0. Ordinance No. 1624-2019 was then presented on third and final reading. Councilmember Martin moved to approve. Councilmember Hysong seconded the motion. Discussion followed regarding City utility access. City Engineer Cope explained the ordinance contains language that vacation proceedings do not deprive a public utility of the use of all or part of a public way or public place to be vacated. The motion to adopt said ordinance on third and final reading carried 5-0.

Resolution No. 2019-766, A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ANGOLA, INDIANA, APPROVING THE DEDUCTION FROM ASSESSED VALUATION FOR THE INSTALLATION OF NEW MANUFACTURING EQUIPMENT, ALL LOCATED WITHIN AN ECONOMIC REVITALIZATION AREA WITHIN THE CITY OF ANGOLA, INDIANA, was read by title and presented to Council for approval. Executive Director Isaac Lee, Steuben County Economic Development Corporation, and Richele Orn, Univertical controller, described the project. The new manufacturing equipment is the staging of projects to come. Councilmember Martin moved to approve as presented for five years (abatement). Councilmember Olson seconded the motion. Discussion followed. The motion to approve the resolution carried 5-0. (Univertical, LLC, 203 Weatherhead Street; personal property, five years)

Resolution No. 2019-767, A RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS FOR THE CITY OF ANGOLA FOR THE GENERAL AND MOTOR VEHICLE HIGHWAY FUNDS AND FORWARDED TO THE COMMON COUNCIL FOR THEIR ACTION AND PASSAGE PURSUANT TO IC 6-1.1-18.6, was presented to Council for approval. Councilmember Martin moved to approve. Councilmember Armstrong seconded the motion. The motion carried 5-0. (General Fund – Mayor, Common Council, Police)

Executive Director Alisa Mills, Community Humane Shelter of Steuben County, presented a recap of 2019. The intake for the City is 286 animals which is a little higher than 2018. The Shelter had almost 4,000 volunteer hours logged. This year, a new program was launched called “Literacy for Companionship”. Those elementary children who have difficulty in the classroom read to the animals which provides a stabilizing affect on the child. The Shelter received a grant for play yards. A project for 2020 is doubling the parking lot. Discussion followed. Councilmember Armstrong noted Steuben County is very fortunate to have the facility. Councilmember Armstrong then moved to approve the Agreement for Services with the Community Humane Shelter of Steuben County for 2020 in the amount of \$32,300. Councilmember Martin seconded the motion. The motion carried 5-0.

Upon motion by Councilmember Martin, seconded by Councilmember Hysong, and carried 5-0, the following 2020 Fire Protection Agreements were approved.

- Jackson Township \$3,450
- Scott Township \$6,308
- York Township \$4,350

Upon motion by Councilmember Martin, seconded by Councilmember Hysong, and carried 5-0, change order no. 1 for A P I Construction Corp. change in contract increase of \$5,395.15 for the Carlin Drive Reconstruction Project was approved. (Revised contract amount \$252,727.15)

Councilmember Martin moved to reappoint if willing Mark Cowen and Charles Dowe to the Angola Redevelopment Commission. Councilmember Armstrong seconded the motion. The motion carried 5-0.

Noted for the record, mayoral appointments for 2020:

- *Board of Public Works and Safety*  
Richard M. Hickman, Chair  
David B. Martin, Councilmember  
David A. Olson, Councilmember
- *Common Council Standing Committees*  
Services and Budget Committee > Olson and Martin  
Public Safety > Crum and Olson  
City Utilities > Martin and McDermid (Councilmember Elect)  
Streets, Alleys, and Lighting > Crum and Armstrong
- *Traffic Commission*  
Richard M. Hickman, Chair  
Jerold McDermid, Councilmember Elect  
Amanda Cope, City Engineer  
Stu Hamblen, Chief of Police  
Doug Anderson, Street Commissioner

The Common Council noted for the record the filing of the Annual Certification of Elected Official to the Executive of the City of Angola, Indiana on Compliance with Municipal Nepotism Policy Involving Direct Line Supervision for the mayor, clerk-treasurer, and councilmembers.

The Common Council noted for the record the filing of the Annual Certification of Elected Official to the Executive of the City of Angola, Indiana on Compliance with Municipal Nepotism Policy Contracting with a Unit Policy for the mayor and councilmembers.

The Clerk-Treasurer's Depository Statement and Cash Reconciliation for the month ending November 2019 was presented for Council information.

CLERK-TREASURER AND DEPARTMENT REPORTS

Economic Development and Planning Director Likes noted the blue folders of information presented to Council compiled by Angola's Downtown Action Coalition. Information includes 2019 Coalition activities and grants received.

APPROVAL OF ACCOUNTS PAYABLE VOUCHERS

Councilmember Martin moved to approve the Allowance of Accounts Payable Vouchers 43764 through 43995 totaling \$1,425,399.94 which includes interfund transfers of \$284,382.47. Councilmember Armstrong seconded the motion. Motion carried 5-0.

OTHER NEW BUSINESS

Discussion was had regarding the installation of a streetlight on Wohlert Street behind the Elks Lodge (2005 North Wayne Street). City Engineer Cope explained there is no power along Wohlert Street. Councilmember Crum commented it would behoove the property owner to install security lighting. There is a sidewalk on the east side of Wohlert Street. The inquiry was made by a jogger. Solar lighting was discussed. No action was taken by Council.

This being the last meeting for Councilmember Hysong, Mayor Hickman thanked him for his service to the community. Councilmember Hysong "challenged everyone to be brave. The founding fathers were not politicians."

There being no further business, the meeting was considered adjourned at 7:25 p.m.

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Richard M. Hickman, Mayor  
Presiding Officer

Attest:

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Debra A. Twitchell, Clerk-Treasurer

ORDINANCE NO. 1625-2020

**AN ORDINANCE AMENDING THE ORDINANCE FIXING  
COMPENSATION OF APPOINTED OFFICERS, DEPUTIES, AND OTHER  
EMPLOYEES AND OF POLICE AND FIREFIGHTERS OF THE CITY OF  
ANGOLA, INDIANA FOR THE YEAR 2020**

WHEREAS, IC 36-4-7-3 and IC 36-4-7-4 governs the fixing of compensation of City appointed officers, deputies, and other employees;

WHEREAS, IC 36-8-3-3 governs the fixing of compensation of police and firefighters;

WHEREAS, funding is available, and the Common Council wishes to increase compensation of said appointed officers, deputies, other employees, police and firefighters for the year 2020;

NOW THEREFORE, be it hereby ORDAINED by the Common Council of the City of Angola, Steuben County, Indiana that Ordinance No. 1616-2019, Section 1 is being amended by the text of existing provisions in this style type, additions in **this style type**, and deletions in ~~this style type~~:

Section 1. From and after December 29, 2019 and continuing through December 26, 2020 the minimum and maximum compensation and pay schedule for appointed officers, deputies, and other employees and police and firefighters of the City of Angola shall be fixed as follows:

*Office of the Clerk-Treasurer*

Deputy Clerk	17.50 -	27.02 hourly
Deputy Accounts Payable Clerk	<del>15.00</del>	<del>24.46 hourly</del>
<b>Deputy Payroll Clerk</b>	<b>15.00 -</b>	<b>24.46 hourly</b>
Deputy Utility Clerk	15.00 -	24.46 hourly

*Office of the Mayor*

Board of Public Works & Safety Member		812.50 quarterly
Human Resource Administrator	1,745.26 -	2,438.09 biweekly
Downtown Services Coordinator	15.00 -	24.46 hourly
Administrative Assistant	15.00 -	24.46 hourly

*Economic Development & Planning Department*

Economic Development & Planning Director	1,745.26 -	2,517.61 biweekly
Administrative Assistant	15.00 -	24.46 hourly

*Information Technology Department*

Systems Administrator	1,850.78 -	2,661.65 biweekly
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*Law Department*

City Attorney	1,200.00 -	1,890.37 biweekly
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**ORDINANCE NO. 1625-2020**

*Engineering Department*

City Engineer	2,184.03 -	3,464.19 biweekly
Engineering Assistant	18.00 -	28.95 hourly
MS4/Engineering Assistant	18.00 -	28.95 hourly

*Building & Safety Department*

Building Commissioner	1,745.26 -	2,517.61 biweekly
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*Fire Department*

Fire Chief	1,984.42 -	2,563.84 biweekly
Captain	1,704.49 -	2,162.47 biweekly
Lieutenant	1,636.38 -	2,076.06 biweekly
First Class Firefighter	1,568.29 -	1,989.66 biweekly
Firefighter	1,449.25 -	1,838.64 biweekly
Probationary Firefighter	1,346.15 -	1,533.33 biweekly
PT Firefighter		14.00 hourly

*Police Department*

Chief of Police	1,984.42 -	2,563.84 biweekly
Assistant Chief of Police	1,918.75 -	2,434.30 biweekly
Detective	1,788.81 -	2,269.44 biweekly
Sergeant	1,788.81 -	2,269.44 biweekly
First Class Patrol Officer	1,704.49 -	2,162.46 biweekly
Patrol Officer	1,568.29 -	1,989.67 biweekly
Probationary Patrol Officer	1,449.25 -	1,838.64 biweekly
Dispatcher	15.00 -	23.40 hourly
PT Patrol Officer		22.00 hourly
PT Dispatcher	12.00 -	20.00 hourly
PT Code Enforcement	11.00 -	18.00 hourly
PT School Crossing Guard		17.00 shift (am/pm)

*Street Department*

Street Commissioner	1,745.26 -	2,517.61 biweekly
Assistant Street Commissioner	16.50 -	26.06 hourly
Maintenance	15.00 -	24.62 hourly

*Parks & Recreation Department*

Park Superintendent	1,745.26 -	2,517.61 biweekly
Assistant Park Superintendent	16.50 -	26.06 hourly
Events and Marketing Coordinator	15.00 -	24.46 hourly
Maintenance	15.00 -	24.62 hourly
PT Recreation Staff	11.00 -	18.00 hourly



**ORDINANCE NO. 1625-2020**

*Water Department*

Water Superintendent	1,745.26 -	2,517.61 biweekly
Assistant Water Superintendent	16.50 -	26.06 hourly
Operator	15.00 -	24.62 hourly

*Wastewater Department*

Wastewater Superintendent	1,745.26 -	2,517.61 biweekly
Assistant Wastewater Superintendent	16.50 -	26.06 hourly
Lab Technician/Pretreatment Coordinator	16.50 -	26.06 hourly
Operator	15.00 -	24.62 hourly

*Any Department*

PT Assistant	12.00 -	18.00 hourly
PT Clerk	12.00 -	18.00 hourly
PT Operator	12.00 -	18.00 hourly
PT Maintenance	12.00 -	18.00 hourly
PT Seasonal Maintenance	11.00 -	18.00 hourly
Intern	0.00 -	18.00 hourly

Section 2. Effective date.

This ordinance shall become and remain in full force and effect beginning March 1, 2020 and from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana, on the \_\_\_\_\_ day of February 2020 by the vote of \_ ayes and \_\_\_\_ nays.

\_\_\_\_\_  
Richard M. Hickman, Mayor  
Presiding Officer

Attest:

\_\_\_\_\_  
Debra A. Twitchell, Clerk-Treasurer

This ordinance presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of \_\_\_\_\_ a.m./p.m. this \_\_\_\_\_ day of February 2020.

\_\_\_\_\_  
Debra A. Twitchell, Clerk-Treasurer

**ORDINANCE NO. 1625-2020**

This ordinance signed and approved by me, the Mayor of the City of Angola, Indiana this \_\_\_\_\_ day of February 2020.

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Richard M. Hickman, Mayor