

**AGENDA OF THE COMMON COUNCIL  
City of Angola, Indiana**

**Monday, February 3, 2020 – 7:00 p.m.**

**CALL TO ORDER BY MAYOR HICKMAN**

1. Council Member roll call by Clerk-Treasurer Twitchell

Crum \_\_\_\_\_ Olson \_\_\_\_\_ Armstrong \_\_\_\_\_ Martin \_\_\_\_\_ McDermid \_\_\_\_\_

2. Remarks by Mayor Hickman
  - Indiana Office of Community and Rural Affairs and Indiana Tourism – Best of Indiana presentation.
3. Request approval of the January 20 minutes. (attachment)

**UNFINISHED BUSINESS**

1. Ordinance No. 1625-2020. AN ORDINANCE AMENDING THE ORDINANCE FIXING COMPENSATION OF APPOINTED OFFICIALS, DEPUTIES, AND OTHER EMPLOYEES AND OF POLICE AND FIREFIGHTERS OF THE CITY OF ANGOLA, INDIANA FOR THE YEAR 2020. (add Payroll Clerk) (third reading) (attachment)
2. Report from Traffic Commission regarding no parking on the west side of Williams Street from Mill Street to Stocker Street.
3. Other unfinished business.

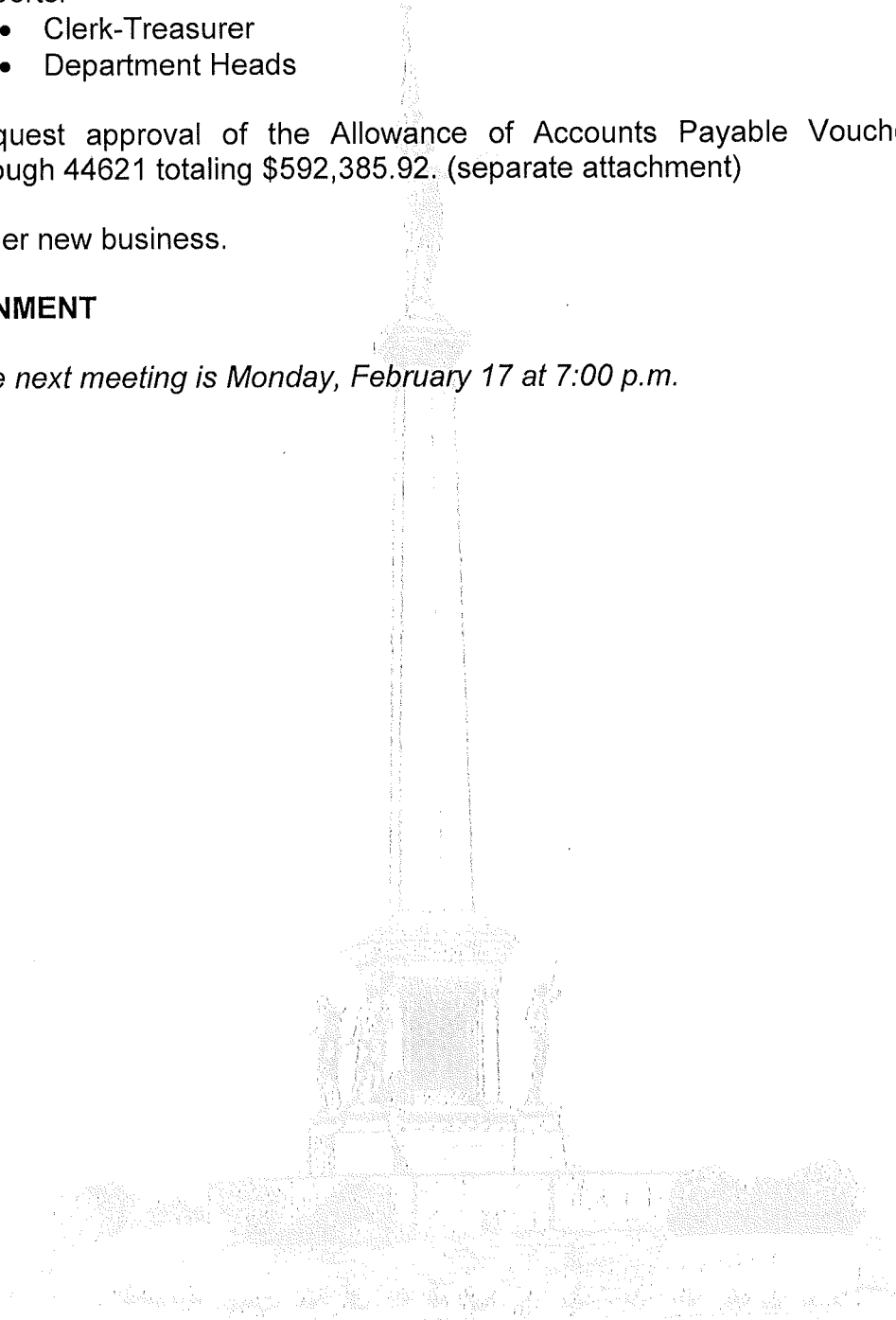
**NEW BUSINESS**

1. Resolution No. 2020-768. A RESOLUTION GRANTING THE CLERK-TREASURER AND DEPUTY CLERK CERTAIN POWERS WITH FINANCIAL INSTITUTIONS. (attachment)
2. Resolution No. 2020-769. A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ANGOLA, INDIANA, APPROVING APPROPRIATION ENCUMBRANCES FOR 2020. (\$521,786.74) (attachment)
3. Resolution No. 2020-770. A RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS FOR THE CITY OF ANGOLA FOR THE GENERAL FUND AND FORWARDED TO THE COMMON COUNCIL FOR THEIR ACTION AND PASSAGE PURSUANT TO IC 6-1.1-18.6. (Police) (attachment)

4. Executive Director Isaac Lee presents the Steuben County Economic Development Corporation year in review.
5. Reports:
  - Clerk-Treasurer
  - Department Heads
6. Request approval of the Allowance of Accounts Payable Vouchers 44468 through 44621 totaling \$592,385.92. (separate attachment)
7. Other new business.

## **ADJOURNMENT**

*The next meeting is Monday, February 17 at 7:00 p.m.*



**JANUARY 20, 2020**

The regular meeting of the Common Council of the City of Angola, Indiana was called to order at 7:00 p.m. at City Hall, Council Chambers, 210 North Public Square, with Mayor Pro Tem David B. Martin presiding. Council Members Gary L. Crum, David A. Olson, David B. Martin, and Jerold D. McDermid answered roll call. Council Member Kathleen G. Armstrong was absent. Deputy AP Clerk Ryan P. Herbert recorded the minutes.

Present were Chief of Police Stu Hamblen, City Attorney Kim Shoup, City Engineer Amanda Cope, Wastewater Superintendent Craig Williams, Human Resources Administrator Sue Essman, Street Commissioner Doug Anderson, Fire Captain Pete Decker IV, and Fire Captain Jason Meek.

Also present were Ashlee Hoos of *The Herald Republican* and Colin Meadowcroft of WLKI.

#### REMARKS BY PRO TEM

Mayor Pro Tem Martin congratulated Downtown Services Coordinator Maria Davis on receiving the Arts United Outstanding Arts Advocate Award.

#### APPROVAL OF THE MINUTES

Council Member Crum moved to approve the January 6 and January 8, 2020 minutes. Council Member McDermid seconded the motion. The motion carried 4-0.

Minutes of the November 4, 2019 Board of Public Works and Safety meeting were presented for Council information.

#### UNFINISHED BUSINESS

Ordinance No. 1625-2019, AN ORDINANCE AMENDING THE ORDINANCE FIXING COMPENSATION OF APPOINTED OFFICIALS, DEPUTIES, AND OTHER EMPLOYEES AND OF POLICE AND FIREFIGHTERS OF THE CITY OF ANGOLA, INDIANA FOR THE YEAR 2020, was read by title and presented to Council for second reading. Council Member Olson moved to approve. Council Member McDermid seconded the motion. The motion carried 4-0. (add Payroll Clerk)

#### NEW BUSINESS

Presented for Council approval was the List of Outstanding Warrants Declared Cancelled outstanding and unpaid for a period of two years as of 12/31/2019. Council Member Olson moved to approve. Council Member Crum seconded the motion. Motion carried 4-0.

APPROVAL OF ACCOUNTS PAYABLE VOUCHERS

Council Member Olson moved to approve the Allowance of Accounts Payable Vouchers 44212 through 44467 totaling \$1,041,022.33 which includes interfund transfers of \$201,967.79. Council Member Crum seconded the motion. The motion carried 4-0.

ADJOURNMENT

There being no further business, the meeting was considered adjourned at 7:03 p.m.

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David B. Martin, Mayor Pro Tem  
Presiding Officer

Attest:

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Debra A. Twitchell, Clerk-Treasurer

**ORDINANCE NO. 1625-2020**

**AN ORDINANCE AMENDING THE ORDINANCE FIXING  
COMPENSATION OF APPOINTED OFFICERS, DEPUTIES, AND OTHER  
EMPLOYEES AND OF POLICE AND FIREFIGHTERS OF THE CITY OF  
ANGOLA, INDIANA FOR THE YEAR 2020**

WHEREAS, IC 36-4-7-3 and IC 36-4-7-4 governs the fixing of compensation of City appointed officers, deputies, and other employees;

WHEREAS, IC 36-8-3-3 governs the fixing of compensation of police and firefighters;

WHEREAS, funding is available, and the Common Council wishes to increase compensation of said appointed officers, deputies, other employees, police and firefighters for the year 2020;

NOW THEREFORE, be it hereby ORDAINED by the Common Council of the City of Angola, Steuben County, Indiana that Ordinance No. 1616-2019, Section 1 is being amended by the text of existing provisions in this style type, additions in **this style type**, and deletions in ~~this style type~~:

Section 1. From and after December 29, 2019 and continuing through December 26, 2020 the minimum and maximum compensation and pay schedule for appointed officers, deputies, and other employees and police and firefighters of the City of Angola shall be fixed as follows:

*Office of the Clerk-Treasurer*

|  |                    |                         |
|--|--------------------|-------------------------|
| Deputy Clerk                             | 17.50 -            | 27.02 hourly            |
| <del>Deputy Accounts Payable Clerk</del> | <del>15.00 -</del> | <del>24.46 hourly</del> |
| <b>Deputy Payroll Clerk</b>              | <b>15.00 -</b>     | <b>24.46 hourly</b>     |
| Deputy Utility Clerk                     | 15.00 -            | 24.46 hourly            |

*Office of the Mayor*

|                                       |            |                   |
|---------------------------------------|------------|-------------------|
| Board of Public Works & Safety Member |            | 812.50 quarterly  |
| Human Resource Administrator          | 1,745.26 - | 2,438.09 biweekly |
| Downtown Services Coordinator         | 15.00 -    | 24.46 hourly      |
| Administrative Assistant              | 15.00 -    | 24.46 hourly      |

*Economic Development & Planning Department*

|  |            |                   |
|--|------------|-------------------|
| Economic Development & Planning Director | 1,745.26 - | 2,517.61 biweekly |
| Administrative Assistant                 | 15.00 -    | 24.46 hourly      |

*Information Technology Department*

|                       |            |                   |
|-----------------------|------------|-------------------|
| Systems Administrator | 1,850.78 - | 2,661.65 biweekly |
|-----------------------|------------|-------------------|

*Law Department*

|               |            |                   |
|---------------|------------|-------------------|
| City Attorney | 1,200.00 - | 1,890.37 biweekly |
|---------------|------------|-------------------|

**ORDINANCE NO. 1625-2020**

*Engineering Department*

|                           |            |                   |
|---------------------------|------------|-------------------|
| City Engineer             | 2,184.03 - | 3,464.19 biweekly |
| Engineering Assistant     | 18.00 -    | 28.95 hourly      |
| MS4/Engineering Assistant | 18.00 -    | 28.95 hourly      |

*Building & Safety Department*

|                       |            |                   |
|-----------------------|------------|-------------------|
| Building Commissioner | 1,745.26 - | 2,517.61 biweekly |
|-----------------------|------------|-------------------|

*Fire Department*

|                          |            |                   |
|--------------------------|------------|-------------------|
| Fire Chief               | 1,984.42 - | 2,563.84 biweekly |
| Captain                  | 1,704.49 - | 2,162.47 biweekly |
| Lieutenant               | 1,636.38 - | 2,076.06 biweekly |
| First Class Firefighter  | 1,568.29 - | 1,989.66 biweekly |
| Firefighter              | 1,449.25 - | 1,838.64 biweekly |
| Probationary Firefighter | 1,346.15 - | 1,533.33 biweekly |
| PT Firefighter           |            | 14.00 hourly      |

*Police Department*

|                             |            |                     |
|-----------------------------|------------|---------------------|
| Chief of Police             | 1,984.42 - | 2,563.84 biweekly   |
| Assistant Chief of Police   | 1,918.75 - | 2,434.30 biweekly   |
| Detective                   | 1,788.81 - | 2,269.44 biweekly   |
| Sergeant                    | 1,788.81 - | 2,269.44 biweekly   |
| First Class Patrol Officer  | 1,704.49 - | 2,162.46 biweekly   |
| Patrol Officer              | 1,568.29 - | 1,989.67 biweekly   |
| Probationary Patrol Officer | 1,449.25 - | 1,838.64 biweekly   |
| Dispatcher                  | 15.00 -    | 23.40 hourly        |
| PT Patrol Officer           |            | 22.00 hourly        |
| PT Dispatcher               | 12.00 -    | 20.00 hourly        |
| PT Code Enforcement         | 11.00 -    | 18.00 hourly        |
| PT School Crossing Guard    |            | 17.00 shift (am/pm) |

*Street Department*

|                               |            |                   |
|-------------------------------|------------|-------------------|
| Street Commissioner           | 1,745.26 - | 2,517.61 biweekly |
| Assistant Street Commissioner | 16.50 -    | 26.06 hourly      |
| Maintenance                   | 15.00 -    | 24.62 hourly      |

*Parks & Recreation Department*

|                                  |            |                   |
|----------------------------------|------------|-------------------|
| Park Superintendent              | 1,745.26 - | 2,517.61 biweekly |
| Assistant Park Superintendent    | 16.50 -    | 26.06 hourly      |
| Events and Marketing Coordinator | 15.00 -    | 24.46 hourly      |
| Maintenance                      | 15.00 -    | 24.62 hourly      |
| PT Recreation Staff              | 11.00 -    | 18.00 hourly      |

**ORDINANCE NO. 1625-2020**

*Water Department*

|                                |            |                   |
|--------------------------------|------------|-------------------|
| Water Superintendent           | 1,745.26 - | 2,517.61 biweekly |
| Assistant Water Superintendent | 16.50 -    | 26.06 hourly      |
| Operator                       | 15.00 -    | 24.62 hourly      |

*Wastewater Department*

|   |            |                   |
|---|------------|-------------------|
| Wastewater Superintendent               | 1,745.26 - | 2,517.61 biweekly |
| Assistant Wastewater Superintendent     | 16.50 -    | 26.06 hourly      |
| Lab Technician/Pretreatment Coordinator | 16.50 -    | 26.06 hourly      |
| Operator                                | 15.00 -    | 24.62 hourly      |

*Any Department*

|                         |         |              |
|-------------------------|---------|--------------|
| PT Assistant            | 12.00 - | 18.00 hourly |
| PT Clerk                | 12.00 - | 18.00 hourly |
| PT Operator             | 12.00 - | 18.00 hourly |
| PT Maintenance          | 12.00 - | 18.00 hourly |
| PT Seasonal Maintenance | 11.00 - | 18.00 hourly |
| Intern                  | 0.00 -  | 18.00 hourly |

Section 2. Effective date.

This ordinance shall become and remain in full force and effect beginning March 1, 2020 and from and after its passage by the Common Council and approval by the Mayor.

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana, on the \_\_\_\_\_ day of February 2020 by the vote of \_ ayes and \_\_\_\_ nays.

\_\_\_\_\_  
Richard M. Hickman, Mayor  
Presiding Officer

Attest:

\_\_\_\_\_  
Debra A. Twitchell, Clerk-Treasurer

This ordinance presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of \_\_\_\_\_ a.m./p.m. this \_\_\_\_\_ day of February 2020.

\_\_\_\_\_  
Debra A. Twitchell, Clerk-Treasurer

**ORDINANCE NO. 1625-2020**

This ordinance signed and approved by me, the Mayor of the City of Angola, Indiana this \_\_\_\_\_ day of February 2020.

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Richard M. Hickman, Mayor



**RESOLUTION NO. 2020-768**

**A RESOLUTION GRANTING THE CLERK-TREASURER AND  
DEPUTY CLERK CERTAIN POWERS WITH FINANCIAL INSTITUTIONS**

WHEREAS, the City of Angola, Indiana, is a municipality organized under the laws of the State of Indiana; and

WHEREAS, by statute the Common Council is the legislative and fiscal body of the City of Angola; and

WHEREAS, financial institutions require that certain individuals be authorized by resolution of the 'corporation' to conduct business in the name of the City of Angola;

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF ANGOLA, INDIANA, that Clerk-Treasurer Debra A. Twitchell and Deputy Clerk Ryan Herbert are hereby authorized on behalf of the City of Angola to exercise all of the powers listed in this resolution with financial institutions having a principal office or branch located in Angola, Indiana including: (1) open any certificate, savings or checking account in the name of the City of Angola with one signature, (2) endorse checks and orders for the payment of money or otherwise withdraw or transfer funds on deposit with one signature, and (3) execute documents and give direction regarding escrow accounts with one signature;

BE IT FURTHER RESOLVED, that this resolution shall be effective March 1, 2020 and until otherwise resolved.

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana on the 3rd day of February 2020 by the vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays.

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Richard M. Hickman, Mayor  
Presiding Officer

Attest:

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Debra A. Twitchell, Clerk-Treasurer

This resolution presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of \_\_\_\_\_ a.m./p.m. this \_\_\_\_\_ day of February 2020.

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Debra A. Twitchell, Clerk-Treasurer

**RESOLUTION NO. 2020-768**

This resolution signed and approved by me, the Mayor of the City of Angola, Indiana this \_\_\_\_\_ day of February 2020.

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Richard M. Hickman, Mayor

RESOLUTION NO. 2020-769

**A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ANGOLA,  
INDIANA, APPROVING APPROPRIATION ENCUMBRANCES FOR 2020**

WHEREAS, it is to the advantage of the City of Angola to review unpaid purchase orders and contracts which remain on the ledgers as “encumbered” as of December 31, 2019;

THEREFORE, BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF ANGOLA, INDIANA that those items under purchase order or contract are to be added for each appropriation account and the total carried to the 2020 corresponding account in the amounts for the following funds:

*Governmental Funds*

|  |                    |
|--|--------------------|
| 101 General                              | \$ 72,178.90       |
| 201 Motor Vehicle Highway                | \$ 15,637.05       |
| 202 Local Road and Street                | \$ 17,000.00       |
| 204 Parks and Recreation Operating       | \$ 47,167.00       |
| 243 Local Road and Bridge Matching Grant | \$ 33,429.16       |
| 403 Park Nonreverting Capital            | \$ 50,932.00       |
| 444 LIT Economic Development             | \$ 72,315.74       |
| 446 Riverboat                            | <u>\$ 6,313.00</u> |
|  | \$314,972.85       |

*Water Utility*

|                                     |                     |
|-------------------------------------|---------------------|
| 601 Water Operating and Maintenance | \$ 10,039.19        |
| 603 Water Improvement               | \$ 33,300.00        |
| 605 Water Construction              | <u>\$ 33,750.00</u> |
|                                     | \$ 77,089.19        |

*Wastewater Utility*

|  |                     |
|--|---------------------|
| 606 Wastewater Operating and Maintenance | \$ 39,628.02        |
| 608 Wastewater Improvement               | <u>\$ 90,096.68</u> |
|  | \$129,724.70        |

Total All Funds \$521,786.74

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana on the 3rd day of February 2020 by the vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays.

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Richard M. Hickman, Mayor

**RESOLUTION NO. 2020-769**

Attest:

\_\_\_\_\_  
Debra A. Twitchell, Clerk-Treasurer

This resolution presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of \_\_\_\_\_ a.m./p.m. this \_\_\_\_\_ day of February 2020.

\_\_\_\_\_  
Debra A. Twitchell, Clerk-Treasurer

This resolution signed and approved by me, the Mayor of the City of Angola, Indiana this \_\_\_\_\_ day of February 2020.

\_\_\_\_\_  
Richard M. Hickman, Mayor

RESOLUTION NO. 2020-770

**A RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS  
FOR THE CITY OF ANGOLA FOR THE GENERAL FUND AND FORWARDED  
TO THE COMMON COUNCIL FOR THEIR ACTION AND PASSAGE  
PURSUANT TO IC 6-1.1-18.6**

WHEREAS, certain conditions have developed since the adoption of the existing annual budget for the year 2020 and it is now necessary to transfer appropriations into different categories than was appropriated in the annual budget for various functions of departments.

BE IT HEREBY RESOLVED BY THE COMMON COUNCIL OF THE CITY OF ANGOLA, INDIANA, that for the expenses of the city government, the following appropriations are hereby transferred and set apart out of the funds hereinafter named for the purposes specified, subject to the laws governing the same, such sums herein transferred unless otherwise stipulated by law; and

BE IT FURTHER RESOLVED, that where it has been shown that certain existing appropriations have unobligated balances, which will be available for transferring as follows:

|             |      |                     |                               |
|-------------|------|---------------------|-------------------------------|
|             |      | GENERAL – Police    |                               |
| \$17,600.00 | from | 101-370.00-00413.05 | Employers Share Group Medical |
| \$17,600.00 | to   | 101-370.00-00445.50 | Technology Equipment          |

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana on the 3rd day of February 2020 by the vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays.

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Richard M. Hickman, Mayor  
Presiding Officer

Attest:

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Debra A. Twitchell, Clerk-Treasurer

This resolution presented by me, the Clerk-Treasurer of the City of Angola, Indiana to the Mayor at the hour of \_\_\_\_\_ a.m./p.m. this \_\_\_\_\_ day of February 2020.

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Debra A. Twitchell, Clerk-Treasurer

**RESOLUTION NO. 2020-770**

This resolution signed and approved by me, the Mayor of the City of Angola, Indiana this \_\_\_\_\_ day of February 2020.

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Richard M. Hickman, Mayor