AGENDA OF THE COMMON COUNCIL City of Angola, Indiana

Monday, March 16, 2020 - 7:00 p.m.

CALL TO ORDER BY MAYOR HICKMAN

1.	Council Member roll call by Clerk-Treasurer Twitchell.					
	Crum Olson Armstrong Martin McDermid					
2.	. Remarks by Mayor Hickman.					
3.	Request approval of the March 2 minutes. (attachment) • Minutes from the January 6 Board of Public Works & Safety meeting are presented for Council information. (attachment)					

UNFINISHED BUSINESS

- 1. Public hearing regarding the reestablishment of the Cumulative Capital Development Fund tax rate at \$0.05. Ordinance No. 1626-2020. AN ORDINANCE REESTABLISHING THE CUMULATIVE CAPITAL DEVELOPMENT FUND UNDER INDIANA CODE 36-9-15.5. (third and final reading) (attachment)
- 2. Public hearing regarding the reestablishment of the Park and Recreation Cumulative Building Fund tax rate at \$0.0167. Ordinance No. 1627-2020. AN ORDINANCE REESTABLISHING A PARK AND RECREATION CUMULATIVE BUILDING FUND UNDER INDIANA CODE 36-10-3-21. (third and final reading) (attachment)
- 3. Other unfinished business.

NEW BUSINESS

- Ordinance No. 1628-2020. AN ORDINANCE AMENDING THE ANGOLA MUNICIPAL CODE, TITLE 2 ADMINISTRATION AND PERSONNEL; CHAPTER 2.10 OFFICERS AND EMPLOYEES, SECTION 2.10.010 PROMOTION OF CITY BUSINESS. (first reading) (attachment)
- 2. Resolution No. 2020-773. A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ANGOLA, INDIANA, ADOPTING THE CITY OF ANGOLA AMERICANS WITH DISABILITIES ACT SELF-EVALUATION AND TRANSITION PLAN: FACILITIES, PROGRAMS AND POLICIES. (attachment)

- 3. Review and determine if IMP Reality LLC (leased to Patrick Industries, Inc.) located at 409 Growth Parkway and 101 Industrial Drive is or is not in substantial compliance with the Statement of Benefits for Real Estate Improvements. (Resolution No. 2015-666; \$130,000, eight years beginning 2016 pay 2017 and ending 2023 pay 2024) (attachment)
- 4. Review and determine if Patrick Industries, Inc. located at 409 Growth Parkway and 101 Industrial Drive is or is not in substantial compliance with the Statement of Benefits for Personal Property. (Resolution No. 2015-667; \$800,000, eight years beginning 2016 pay 2017 and ending 2023 pay 2024) (attachment)
- 5. American Structurepoint, Inc. presents the SR 127 (North Wayne Street) Water Main Replacement and Corridor Enhancements Study. (separate attachment)
- 6. Request approval to add the full-time position of Assistant Fire Chief to the Fire Department. (attachment)
- 7. The Clerk-Treasurer's Depository Statement and Cash Reconcilement for month ending February 2020 is presented for Council information. (attachment)
- 8. Reports:
 - Clerk-Treasurer
 - Department Heads
- 9. Request approval of the Allowance of Accounts Payable Vouchers 45079 through 45339 totaling \$ 704,370.71 which includes interfund transfers of \$97,306.77. (separate attachment)
- 10. Other new business.

ADJOURNMENT

The next meeting is Monday, April 6 at 7:00 p.m.

MARCH 2, 2020

The regular meeting of the Common Council of the City of Angola, Indiana was called to order at 7:00 p.m. at City Hall, Council Chambers, 210 North Public Square, with Mayor Richard M. Hickman presiding. Council Members Gary L. Crum, David A. Olson, Kathleen G. Armstrong, David B. Martin, and Jerold D. McDermid answered roll call. No Council Member was absent. Clerk-Treasurer Debra A. Twitchell recorded the minutes.

Present were Chief of Police Stu Hamblen, City Attorney Kim Shoup, Deputy Clerk Ryan Herbert, City Engineer Amanda Cope, Wastewater Superintendent Craig Williams, Water Superintendent Tom Selman, Fire Lieutenant Erich Kaiser, Fire Captain Jason Meek, Fire Captain Pete Decker IV, Firefighter Ray Harvey, Firefighter Kevin Mory, Fire Captain Bill Harter, Fire Chief T. R. Hagerty, PT Firefighter Lee Greenamyer, PT Firefighter Jason Ebert, Human Resources Administrator Sue Essman, Building Commissioner Scott Lehman, Park Superintendent Matt Hanna, and Street Commissioner Doug Anderson.

Also present were Colin Meadowcroft of WLKI, Sara Hicks of DLZ Indiana LLC, Flynn Catey, Martha Hagerty, Jennifer Hagerty, Layla Hagerty, Hannah Hagerty, and Stacy Snyder,

REMARKS BY THE MAYOR

Mayor Hickman reported that retired Police Canine Jax passed away Thursday evening. Jax was Officer Trent Crooks' partner, friend, family member, and protector. Jax served Officer Crooks and the community very well for several years.

Mayor Hickman announced the appointment of Thomas "TR" Hagerty to the position of Fire Chief. The City had four really good applicants which made it a difficult decision which is good. We are fortunate to have the applicants we had, how much they care about the community, and the department. TR has been involved with the fire service since 1990 in volunteer rolls and joined the Angola Fire Department as a full time Firefighter in July of 2004. He holds numerous certifications including EMT and Fire Officer I. In addition to his duties, TR has also served as the Department Public Information Officer and is part of the Incident Management Team for District 3. Mayor Hickman thanked TR for stepping up, welcomed him and wished him the best. TR thanked everyone for their support and the City for trusting him.

Mayor Hickman reported that Angola along with Steuben County have tied for sixth place on the Top 100 Micropolitan list for 2019 from Site Selection Magazine. This is the eighth year in a row the City is listed, third in a row as a top ten community, and thirteenth time being listed overall.

APPROVAL OF THE MINUTES

Council Member Olson moved to approve the February 17, 2020 minutes. Council Member McDermid seconded the motion. The motion carried 5-0.

UNFINISHED BUSINESS

Ordinance No. 1626-2020, AN ORDINANCE REESTABLISHING THE CUMULATIVE CAPITAL DEVELOPMENT FUND UNDER INDIANA CODE 36-9-15.5, was read by title and presented to Council on second reading. Council Member Martin moved to approve. Council Member Crum seconded the motion. The motion to approve on second reading carried 5-0. (tax rate \$0.05)

Ordinance No. 1627-2020, AN ORDINANCE REESTABLISHING A PARK AND RECREATION CUMULATIVE BUILDING FUND UNDER INDIANA CODE 36-10-3-21, was read by title and presented to Council on second reading. Council Member Martin moved to approve. Council Member Armstrong seconded the motion. The motion to approve on second reading carried 5-0. (tax rate \$0.0167)

NEW BUSINESS

Sara Hicks from DLZ Indiana LLC presented the ADA City of Angola Self-Evaluation and Transition Plan. Beginning 2010, the Federal Highway Administration and INDOT stepped up enforcement of ADA plans and not having one in place would affect funding. The City's Engineering Department originally did a right-of-way plan to cover curbs and sidewalks and take initial steps and has phased it in over several years. Last spring, evaluations were done for every City building. All noncompliant items were placed into a summary with costs to correct these items. Items are placed in order by priority as low, medium, or high. The plan is to be phased in over years. Total cost to fix all noncompliant items is about \$600,000. High priority items total \$200,000. Tier One areas that should be targeted first include City Hall, public areas of the Public Safety Building, Monument Plaza, and Commons and Firemen's Parks. Tier Two facilities include other areas of the Public Safety Building, the Training Center, Nature Park, and Commons Hall. Tier Three includes buildings with only employee space. The study looks at City Programs including how the City distributes information, the ADA Plan Coordinator (Building Commissioner Scott Lehman), grievance procedures, how public meetings are operated and advertised, accommodation for special events on City property, contacts, customer service, signage, staff training, emergency evacuation procedures, and employment. Areas of improvement include nondiscrimination statements on public notices, meeting agendas provide contact information for people requiring accommodation, staff training on ADA requirements, indicate accessibility on rental facilities, increasing visibility of ADA plan on website, partnering with Steuben County Emergency Management to make sure accessibility concerns are addressed, reviewing job descriptions, and updating ordinances related to design standards. The City's projected financial commitment is \$20,000 annually for 30 years. Pedestrian improvements are already underway at \$50,000 annually. Barriers will be addressed in order of priority or along with capital improvements that might be planned.

3/2/2020, Page 3

The public comment period has been open for about a week and will be open until the end of the week. Those comments will be incorporated into the plan and it will be adopted at a later meeting. Council discussion followed. No action was taken by Council.

Clerk-Treasurer Twitchell presented the Annual Report of the Redevelopment Commission Treasurer on Financial Status for 2019. The I-69 and West Maumee Street Economic Development Allocation Area was established in 2009 and payable 2011. Revenues for 2019 are \$77,335.73 and the fund balance as of December 31 is \$508,867.33. There are no outstanding obligations. Gateway signage is budgeted in 2020 for \$350,000. No discussion was had by Council.

APPROVAL OF ACCOUNTS PAYABLE VOUCHERS

Council Member Martin moved to approve the Allowance of Accounts Payable Vouchers 44906 through 45078 totaling \$531,377.58. Council Member Armstrong seconded the motion. The motion carried 5-0.

ADJOURNMENT

There being no further business, the meeting was considered adjourned at 7:33 p.m.

Richard M. Hickman, Mayor Presiding Officer

Attest:

Debra A. Twitchell, Clerk-Treasurer

JANUARY 6, 2020

The regular meeting of the Board of Public Works and Safety of the City of Angola, Indiana was called to order by Chair Richard M. Hickman at 6:30 p.m. at City Hall, 210 North Public Square. Members Richard M. Hickman, David B. Martin, and David A. Olson answered roll call. No Member was absent. Clerk-Treasurer Debra A. Twitchell recorded the minutes.

Present were Chief of Police Stu Hamblen, City Attorney Kim Shoup, Deputy AP Clerk Ryan Herbert, City Engineer Amanda Cope, Wastewater Superintendent Craig Williams, Water Superintendent Tom Selman, Fire Lieutenant Erich Kaiser, Fire Captain Jason Meek, Firefighter Hillary Cope, Firefighter Paul J. Thiel, Fire Captain Pete Decker IV, PT Firefighter Michael Heastan, PT Firefighter Lee Greenamyer, Fire Captain Bill Harter, Human Resources Administrator Sue Essman, Park Superintendent Matt Hanna, and Street Commissioner Doug Anderson.

Also present were Ashlee Hoos of *The Herald-Republican* and Colin Meadowcroft of WLKI.

APPROVAL OF MINUTES

Member Olson moved to approve the November 4, 2019 minutes. Member Martin seconded the motion. The motion carried 3-0.

ORDER OF BUSINESS

The Board considered the Grant of Easement with Oren G. Skinner and Joyce A. Skinner regarding 3314 Kellygreen Drive. Member Martin moved to approve. Member Olson seconded the motion. The motion carried 3-0.

Upon motion by Member Martin, seconded by Member Olson, and carried 3-0, the City of Angola Stormwater Management/BMP Facilities Agreement with Steuben County Council on Aging, Inc. for property located at 1905 Wohlert Street was approve. (attachment)

Member Martin moved to appoint Wastewater Superintendent Craig Williams to the Angola Plan Commission for a term ending December 31, 2023. Member Olson seconded the motion. The motion carried 3-0.

ADJOURNMENT

There being no further business, the meeting was considered adjourned at 6:32 p.m.

Richard M. Hickman, Chair

Attest:

Debra A. Twitchell, Clerk-Treasurer

AN ORDINANCE REESTABLISHING THE CUMULATIVE CAPITAL DEVELOPMENT FUND UNDER INDIANA CODE 36-9-15.5

BE IT ORDAINED by the Common Council of the City of Angola, Steuben County, Indiana that a need now exists for the reestablishment of the Cumulative Development Fund for all uses as set out in IC 36-9-15.5-2.

BE IT FURTHER ORDAINED that the Common Council will adhere to the provisions of Indiana Code 36-9-15.5. The proposed fund will not exceed \$.05 on each \$100 of assessed valuation. Said tax rate will be levied beginning with taxes for 2020 payable 2021.

BE IT FURTHER ORDAINED that proofs of publication of the public hearing held on the 16th day of March 2020 and a certified copy of this ordinance shall be submitted to the Department of Local Government Finance of the State of Indiana as provided by law. This Cumulative Fund is subject to the approval of the Department of Local Government Finance.

Finance.	
PASSED AND ADOPTED by the Co	ommon Council of the City of Angola, Steuben
County, Indiana this 16th day of March 202	0 by the vote of ayes and nays.
	D' 1 11/4 TI' 1 1/4
	Richard M. Hickman, Mayor
	Presiding Officer
.	
Attest:	
Debra A. Twitchell, Clerk-Treasurer	
Debia 71. 1 witchen, Clork Treasurer	
This ordinance presented by me, the	Clerk-Treasurer of the City of Angola, Indiana
to the Mayor at the hour of a.m./p.	
	Debra A. Twitchell, Clerk-Treasurer
	ed by me, the Mayor of the City of Angola,
Indiana this day of March 2020.	

Richard M. Hickman, Mayor

AN ORDINANCE REESTABLISHING A PARK AND RECREATION CUMULATIVE BUILDING FUND UNDER INDIANA CODE 36-10-3-21

BE IT ORDAINED by the Common Council of the City of Angola, Steuben County, Indiana that the Angola Park and Recreation Board on February 1, 2017 adopted a resolution establishing a Park and Recreation Cumulative Building Fund for all uses as set out in IC 36-10-3-21 including building, remodeling, and repair of park and recreation facilities or the purchase of land for park and recreation purposes; and

BE IT FURTHER ORDAINED that this Common Council will adhere to the provisions of Indiana Code 36-10-3-21. The proposed fund will not exceed \$0.0167 on each \$100 of assessed valuation. Said tax rate will be levied beginning with taxes for 2020 payable 2021; and

BE IT FURTHER ORDAINED that proofs of publication of the public hearing held on the 16th day of March 2020 and a certified copy of this ordinance shall be submitted to the Department of Local Government Finance of the State of Indiana as provided by law. This Fund is subject to the approval of the Department of Local Government Finance.

PASSED AND ADOPTED by the Common Council of the City of Angola, Steuben County, Indiana this 16th day of March 2020 by the vote of _____ ayes and ____ nays.

County, murana tins roth day of water 202	o by the vote of ay of and may be
	Richard M. Hickman, Mayor Presiding Officer
Attest:	
Debra A. Twitchell, Clerk-Treasurer	_
This ordinance presented by me, the to the Mayor at the hour of a.m./p.	Clerk-Treasurer of the City of Angola, Indiana m. this day of March 2020.
	Debra A. Twitchell, Clerk-Treasurer
This ordinance signed and approve Indiana this day of March 2020.	ed by me, the Mayor of the City of Angola,
	Richard M. Hickman, Mayor

AN ORDINANCE AMENDING THE ANGOLA MUNICIPAL CODE, TITLE 2 ADMINISTRATION AND PERSONNEL; CHAPTER 2.10 OFFICERS AND EMPLOYEES, SECTION 2.10.040 PROMOTION OF CITY BUSINESS

BE IT HEREBY ORDAINED by the Common Council of the City of Angola, Indiana that the Angola Municipal Code is being amended by the text of existing provisions in this style type, additions will appear in **this style type**; and deletions will appear in **this style type**:

- Section 1. Section 2.10.040 Expense reimbursement for promotion of economic development and tourism is amended to read:
- 2.10.040 Expense reimbursement for pPromotion of economic development and tourism city business.

For the purpose of promoting economic development and tourism city business, the Common Council may, pursuant to the requirements of law, appropriate money from the general fund of the city to pay the expenses of, or to reimburse city officials for expenses incurred in, promoting the best interests of the city. Expenses may include, but not be limited to, rental of meeting places, meals, decorations, memorabilia, commemorative objects, and awards; interviewing job applicants; expenses incurred in promoting industrial, commercial and residential development; expenses incurred in developing relations relationships with other units of government; expenses for membership dues, assessments, conference registrations and other assistance in local, regional, state and national associations of a civic, educational or governmental nature which have as their purpose the betterment and improvement of municipal operations; the direct expenses incurred for travel, meals and lodging in conjunction with municipal business or meetings or organizations to which the municipality belongs; and any other expenses of a civil civic or governmental nature such as a reasonable amount on employee or immediate family funeral flowers, an all-employee gathering, or employee retirement gift deemed by the Council action of the mayor to be in the interest of the city.

PASSED AND ADOPTED by the on the day of April 2020 by the vo	e Common Council of the City of Angola, Indiana ote of ayes and nays.
	Richard M. Hickman, Mayor Presiding Officer
Attest:	
Debra A. Twitchell, Clerk-Treasurer	

ORDINANCE NO. 1628-2020

	by me, the Clerk-Treasurer of the City of Angola, Indiana a.m./p.m. this day of November 2019.
	Debra A. Twitchell, Clerk-Treasurer
This ordinance signed an Indiana this day of Nov	nd approved by me, the Mayor of the City of Angola, wember 2019.
	Richard M. Hickman, Mayor

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF ANGOLA, INDIANA, ADOPTING THE CITY OF ANGOLA AMERICANS WITH DISABILITIES ACT SELF-EVALUATION AND TRANSITION PLAN: FACILITIES, PROGRAMS AND POLICIES

WHEREAS, the Americans with Disabilities Act (ADA) is a comprehensive federal civil rights statute enacted in 1990 to provide a "clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities" relating to access to facilities, programs, and policies; and

WHEREAS, the City of Angola remains committed to the ADA and the elimination of barriers to facilities, programs, and policies by completing self-evaluations of all City facilities in 2018 and 2019; and

WHEREAS, the City of Angola completed a transition plan for the public right-ofway (ROW) in 2018 including the designation of an ADA Coordinator, development of the City's grievance procedure, self-evaluation of the pedestrian ROW facilities, and a plan for implementation of corrective action plans; and

WHEREAS, the City of Angola completed an accessibility review of municipal facilities in 2019 resulting in the City of Angola Facilities Assessment: ADA Accessibility Review Report (Facility Assessment); and

WHEREAS, the City of Angola completed a review of programs and procedures and development of a transition plan to supplement the current ROW Transition Plan and incorporating the Facility Assessment by reference to be fully compliant with the requirements of Title II of the ADA; and

WHEREAS, additionally, the City of Angola will strive to include annual budgetary allotments to make required improvements that will eventually make the various facilities fully accessible with emphasis given to the improvements that most impact the ability of persons with disabilities to access facilities or programs and where access cannot be provided, alternate means to provide the same opportunities to persons with disabilities will be provided; and

WHEREAS, the designated ADA Coordinator will review progress annually to document improvements as identified in the plan;

NOW, THEREFORE, BE IT RESOLVED that the Common Council of the City of Angola, Indiana, hereby adopts the City of Angola Americans with Disabilities Act Self-Evaluation and Transition Plan: Facilities, Programs and Policies and orders that the plans be posted on the City of Angola website.

PASSED AND ADOPTED by the Common Council of the City of Angola, Indiana on the 16th day of March 2020 by the vote of _____ ayes and ____ nays.

Richard M. Hickman, Mayor Presiding Officer

RESOLUTION NO. 2020-773

Attest:	
Debra A. Twitchell, Clerk-Treasurer	
This resolution presented by me, to the Mayor at the hour of a.m./	he Clerk-Treasurer of the City of Angola, Indiana p.m. this day of March 2020.
	Debra A. Twitchell, Clerk-Treasurer
This resolution signed and approach Indiana this day of March 2020.	oved by me, the Mayor of the City of Angola,
	Richard M. Hickman, Mayor

COMPLIANCE WITH STATEMENT OF BENEFITS REAL ESTATE IMPROVEMENTS

State Form 51766 (R3 / 2-13)

Prescribed by the Department of Local Government Finance

20 20 PAY 20 21

FORM CF-1 / Real Property

PRIVACY NOTICE

The cost and any specific individual's salary information is confidential; the balance of the filing is public record per IC 6-1.1-12.1-5.1 (c) and (d).

INSTRUCTIONS:

- This form does not apply to property located in a residentially distressed area or any deduction for which the
- Statement of Benefits was approved before July 1, 1991.

 Property owners must file this form with the county auditor and the designating body for their review regarding the compliance of the project with the Statement of Benefits (Form SB-1/Real Property).

 This form must accompany the initial deduction application (Form 322/RE) that is filed with the county auditor.
- This form must also be updated each year in which the deduction is applicable. It is filed with the county auditor 4. This form that also be updated each year in which the deduction is applicable. It is filed with the county addition and the designating body before May 15, or by the due date of the real property owner's personal property return that is filed in the township where the property is located. (IC 6-1.1-12.1-5.1(b))
 5. With the approval of the designating body, compliance information for multiple projects may be consolidated on one (1) compliance form (Form CF-1/Real Property).

SECTION 1	TAXPAYER INF	ORMATION				
Name of taxpayer		County				
IMP REALTY LLC Leased to PATR		STEUBEN				
Address of taxpayer (number and street, city, state, and Z		***************************************		DLGF taxing dist	rict number	
107 W FRANKLIN ST, PO BOX 638	3, ELKHART, IN 46515	5-0638			76-012	
Name of contact person			i i	Telephone numb		
Mathew Davis				(574)2	94-7511 EXT 77	50
SECTION 2	LOCATION AND DESCRIP	Control State of the Control of the				
Name of designating body		Resolution number			ate (month, day, year)	
Steuben County Economic Dev Corp/Comr	non Council City of Angola	2015-6			5/01/2015	
Location of property	Dulum America IN 40700	2	ŀ		(month, day, year)	
409 Growth Pkwy & 101 Industrial I	orive, Angola, IN 4670	3			5/01/2015	
Description of real property improvements				•	etion date (month, day, ye	ar)
Roof repairs at 409 Growth Pkwy and 101 Industr	ial Drive, Angola IN		-	-	1/01/2016 n date <i>(month, day, year)</i>	
,					0/01/2016	
Budanan ana na ara-ara-ara-ara-ara-ara-ara-ara-ara-ar					0/0 1/20 10	
SECTION 3	EMPLOYEES AN	D SALARIES			1071141	(70%)
	S AND SALARIES		AS ESTIMAT		ACTUAL	
Current number of employees			19		198	
Salaries Number of employees retained			6,500,0 19		6,500,000,00 198	
Salaries			6,500,0		6,500,000.00	
Number of additional employees			<u>6,500,0</u>		39	
Salaries			218,40		1,290,715,00	
SECTION 4	COST AND	VALUES	210,41		1,200,710,00	
COST AND VALUES		making out on a real	IMPROVEME	NTS	mention and the section	Chapter.
AS ESTIMATED ON SB-1	COST			ASSESSE	D VALUE	
Values before project						
Plus: Values of proposed project		130,000.0	0			
Less: Values of any property being replaced						
Net values upon completion of project						
ACTUAL	COST			ASSESSE	ED VALUE	
Values before project						
Plus: Values of proposed project		134,794.0	0			
Less: Values of any property being replaced						
Net values upon completion of project						
SECTION 5 WASTE CO	NVERTED AND OTHER BENE	FITS PROMISED BY				
	AND OTHER BENEFITS		AS ESTIMAT	ED ON SB-1	ACTUAL	
Amount of solid waste converted						
Amount of hazardous waste converted						
Other benefits:		ganzan Selik Sengarangan, Arkan senggangan se	s i gy., a specia	S Nas de Régiones de		
SECTION 6	TAXPAYER CER					1.50
	reby certify that the representa		nt are true.	Data alance /	month day years	
Signature of authorized representative	Tith	• Tax Mana	ager		nonth, day, year) 2/25/2020	

OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1) THAT WAS APPROVED AFTER JUNE 30, 1991

INSTRUCTIONS: (IC 6-1.1-12.1-5.1 and IC 6-1.1-12.1-5.9)

- 1. Not later than forty-five (45) days after receipt of this form, the designating body <u>may</u> determine whether or not the property owner has substantially complied with the Statement of Benefits (Form SB-1/Real Property).
- 2. If the property owner is found NOT to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. The date of this hearing may not be more than thirty (30) days after the date this notice is mailed. A copy of the notice may be sent to the county auditor and the county assessor.
- Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable efforts to substantially comply with the Statement of Benefits (Form SB-1/Real Property) and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
- 4. If the designating body determines that the property owner has NOT made reasonable efforts to comply, then the designating body shall adopt a resolution terminating the property owner's deduction. If the designating body adopts such a resolution, the deduction does not apply to the next installment of property taxes owed by the property owner or to any subsequent installment of property taxes. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the county auditor; and (3) the county assessor.

	mior, (E) the county additor, and (o) 1110 00u111.j				
We have reviewed the CF-1 and	I find that:					
the property owner IS in substantial compliance						
the property owner IS NOT in substantial compliance						
other (specify)						
Reasons for the determination (attach	additional sheets if necessary)					
Signature of authorized member				Date signed (month, day, year)		
Attested by:			Designating body	I		
If the property owner is found r time has been set aside for the	not to be in substantial compliance purpose of considering complian	e, the proper	ty owner shall receive the opportunity to must be held within thirty (30) days o	or a hearing. The following date and f the date of mailing of this notice.)		
Time of hearing AM	Date of hearing (month, day, year)	Location of h	nearing			
	HEARING RESU	LTS (to be d	completed after the hearing)			
	Approved		☐ Denied (see instruction 4 above)			
Reasons for the determination (attach	additional sheets if necessary)					
				T		
Signature of authorized member				Date signed (month, day, year)		
Attested by:			Designating body			
	APPEA	L RIGHTS [IC 6-1.1-12.1-5.9(e)]			
				by filing a complaint in the office of the termined against the property owner.		

COMPLIANCE WITH STATEMENT OF BENEFITS PERSONAL PROPERTY

State Form 51765 (R4 / 11-16) Prescribed by the Department of Local Government Finance FORM CF-1/PP

PRIVACY NOTICE This form contains information confidential pursuant to IC 6-1.1-35-9 and IC 6-1.1-12.1-5.6.

- INSTRUCTIONS: 1. Property owners whose Statement of Benefits was approved must file this form with the local Designating Body to show the extent to which there has been compliance with the Statement of Benefits. (IC 6-1.1-12.1-5.6)
 - 2. This form must be filed with the Form 103-ERA Schedule of Deduction from Assessed Value between January 1 and May 15 of each year, unless a filling extension under IC 6-1.1-3.7 has been granted. A person who obtains a filling extension must file between January 1 and the extended due date of each year.

January 1 and the extende 3. With the approval of the dec			information fo	or multiple proje	cts may be	consolidated on c	one (1) com	pliance (CF-1).
SECTION 1		TAXPAYER	RINFORMAT	ON	. self an estimate		46 Julius 1980 11 11 11 11 11 11 11 11 11 11 11 11 11	
Name of taxpayer PATRICK INDUSTRIES, INC.						County STEUBEN		
Address of taxpayer (number and street, city, state, and 2	7IP code)					DLGF taxing distr		
107 W FRANKLIN ST, PO BOX 63	•	RT, IN 46	S515-0638	3		DLGF taxing disti	76-012	
Name of contact person				 		Telephone numbe		
MATHEW DAVIS						(574)29	94-7511	EXT 7750
SECTION 2	LOCATIO	N AND DES		F PROPERTY			a la desaudh al	
Name of designating body Steuben County Economic Dev Corp/Comi	man Caunail	City of Any		tion number 2015-66	7	Estimated start da	ate (<i>montn, a</i> 5/1/2015	* . * .
Location of property	TION COUNCIL	City of Ali	yola	2010-00	<u> </u>	Actual start date (
409 Growth Pkwy & 101 Industrial I	Orive. Ana	ola. IN 46	3703				5/1/2015	-
Description of new manufacturing equipment, or new res	earch and devel			formation technol	ogy	Estimated comple		
equipment, or new logistical distribution equipment to be	acquired.					03	3/31/201	6
Komax Zela Automated Wire Processing Machine	e and other ite	ins on allaci	ieu iist.			Actual completion	•	
						12	2/31/201	5
SECTION 3		EMPLOYEE	S AND SALA	ARIES				
	S AND SALA	RIES			AS ES	TIMATED ON SI	3-1 /	ACTUAL
Current number of employees						198		198
Salaries						6,500,000.00	- 6,	,500,000.00
Number of employees retained Salaries				· · · · · · · · · · · · · · · · · · ·		198 6,500,000.00	6	198 ,500,000.00
Number of additional employees		· · · · · · · · · · · · · · · · · · ·				10		39
Salaries						218,400.00	1,	290,715.00
SECTION 4		COST	AND VALUES					
		CTURING MENT	_	QUIPMENT	LOG EQL	IST DIST	IT EQ	UIPMENT
AS ESTIMATED ON SB-1	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE
Values before project								
Plus: Values of proposed project	800,000.00							
Less: Values of any property being replaced			ļ					
Net values upon completion of project								
ACTUAL	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE	COST	ASSESSED VALUE
Values before project								
Plus: Values of proposed project	729,988.00							
Less: Values of any property being replaced								
Net values upon completion of project								
NOTE: The COST of the property is confidential	pursuant to IC	6-1.1-12.1-	5.6(c).					
SECTION 5 WASTE CO	NVERTED A	ND OTHER	BENEFITS P	ROMISED BY	HE TAXPA	YER	1.000000000	7 7 7 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
WASTE CONVERTED	AND OTHER	BENEFITS			AS ESTIN	ATED ON SB-1	Α.	CTUAL
Amount of solid waste converted								
Amount of hazardous waste converted Other benefits:								
Chici bellente.								
SECTION 6		TAXPAYER	CERTIFICA	TION				
I hereby certify that the representations in this s	tatement are							,
Signature of authorized representative			Title			Date signed (mor		
Mathew L Lavs			T	ax Manage	r	2	/25/2020	J

OPTIONAL: FOR USE BY A DESIGNATING BODY WHO ELECTS TO REVIEW THE COMPLIANCE WITH STATEMENT OF BENEFITS (FORM CF-1) THAT WAS APPROVED AFTER JUNE 30, 1991.

INSTRUCTIONS: (IC 6-1.1-12.1-5.9)

- 1. This page does not apply to a Statement of Benefits filed before July 1, 1991; that deduction may not be terminated for a failure to comply with the Statement of Benefits.
- Within forty-five (45) days after receipt of this form, the designating body may determine whether or not the property owner has substantially compiled with the Statement of Benefits.
- 3. If the property owner is found NOT to be in substantial compliance, the designating body shall send the property owner written notice. The notice must include the reasons for the determination and the date, time and place of a hearing to be conducted by the designating body. If a notice is mailed to a property owner, a copy of the written notice will be sent to the County Assessor and the County Auditor.
- 4. Based on the information presented at the hearing, the designating body shall determine whether or not the property owner has made reasonable effort to substantially comply with the Statement of Benefits and whether any failure to substantially comply was caused by factors beyond the control of the property owner.
- If the designating body determines that the property owner has NOT made reasonable effort to comply, then the designating body shall adopt a resolution terminating the deduction. The designating body shall immediately mail a certified copy of the resolution to: (1) the property owner; (2) the County Auditor; and (3) the County Assessor.

We have reviewed the CF-	-1 and	find that:			
the property owner IS in substantial compliance					
the property owner IS	ѕ иот	in substantial compliance			
other (specify)		· · · · · · · · · · · · · · · · · · ·		***************************************	
Reasons for the determination	(attach	additional sheets if necessary)			7 (VASSES TO ADMINISTRATION AND ADMINISTRATION ADMINISTRATION AND ADMINISTRATION ADMINISTRATION AND ADMINIST
Signature of authorized membe	er				Date signed (month, day, year)
Attested by:				Designating body	I
		ot to be in substantial compliance purpose of considering complian		ty owner shall receive the opportunity f	or a hearing. The following date and
	AM PM	Date of hearing (month, day, year)	Location of	hearing	The state of the s
	vg **	HEARING RESU	LTS (to be	completed after the hearing)	
		☐ Approved		☐ Denied (see instruction 5 above)	
Reasons for the determination	(attach	additional sheets if necessary)			
Signature of authorized membe	ər				Date signed (month, day, year)
Attested by:			,	Designating body	I.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
		APPEA	L RIGHTS [, IC 6-1.1-12.1-5.9(e)]	
				ppeal the designating body's decision le	



This position is appointed by and serves at the pleasure of the Mayor.

JOB DESCRIPTION

Position Title: Assistant Fire Chief

Department: Fire

Classification: Full-Time/Exempt

Work Schedule: M-F, Hours vary depending on

departmental needs, over 40 hours in a week will be necessary, on occasion, as dictated by department

needs.

Reports To: Fire Chief

PURPOSE

Assist in planning, directing and reviewing the activities and operations of the Fire Department including fire suppression, hazardous material mitigation, fire prevention, code compliance, public safety education, emergency medical services, emergency management and administrative support.

PRIMARY WORK LOCATION

Office Environment		Outdoors
Shop	\boxtimes	Other (specify) all the afore mentioned
Vahiala		

ESSENTIAL FUNCTIONS

This information is intended to briefly state the key responsibilities of the position. The following examples do not identify all duties performed by an individual.

- Act as Fire Chief during the absence of the Fire Chief, as assigned
- Respond to significant emergency calls and assume the appropriate role
- Provide positive leadership and development of personnel to foster a qualified and capable staff
- Coordinate and facilitate the Fire Medical Program and other health and safety programs
- Research and submit grant applications and manage grant programs awarded
- Review, revise, communicate and maintain current standard operating guidelines (SOG) for the fire department
- Provide guidance and oversee various department programs, including but not limited to; Logistics, Special Operations, Quartermaster, Medical, Investigations, Maintenance, Health and Fitness, Employee **Training Programs**
- Provide guidance and assistance with various community programs, including but not limited to, smoke detector program, CPR Training, Open Burn Permit program, department tours, public education
- Participate in the development and management of the department's strategic plan
- Prepare and submit periodic reports to the Fire Chief, as directed
- Assure relevant and current social media communication such as website and Facebook communications that are provided and available to the public
- Carry out all duties and responsibilities in conformance with Federal, state, county and municipal laws and ordinances
- Provide advice and counsel to the Fire Chief in the area of recruiting and promotion of personnel, employee conduct, job performance evaluations and career development of personnel
- Perform other assignments that are similar, related or are logical to this position

JOB REQUIREMENTS	
Education	High School Diploma or High School Equivalency
Experience	At least five (5) years of service with a full-time, paid fire department or agency. Previous supervisory experience and/or project management experience helpful
Certifications/Licensing	Valid Driver's License with acceptable driving record Any combination of experience, education and certifications commensurate to this position
Reading	The ability to read operation manuals, safety manuals and other relative guides and manuals
Math	General math: addition, subtraction, multiplication and division
Writing	The ability to write effective business reports and correspondence
Interpersonal Skills	The ability to work effectively in a team environment and interact appropriately with the public, other departments and contractors.
Personal Protective Equipment	As required, based on job duty performing
Clothing/Uniform	Department uniform, as specified
Physical	Ability to pass a physical ability assessment upon hire and participate and pass physical ability assessment, medical exam and respirator certification annually

JOB DEMANDS								
OVERALL STRENGTH DEMANDS								
☐ Sedentary			Exerting up to 10 pounds occasionally or negligible weights frequently; sitting most of the time.					
☐ Light		Exerting up to 20 pounds occasionally, 10 pounds frequently, or negligible amounts constantly AND/OR walking or standing to a significant degree.						
☐ Medium			Exerting 20-50 pounds occasionally, 10-25 pounds frequently, or up to 10 pounds constantly.					
			Exerting 50-100 pounds occasionally, 25-50 pounds frequently, or from 10 up to 20 pounds constantly.					
☐ Very Heavy			Exerting over 100 pounds occasionally, 50-100 pounds frequently, or from 20 up to 50 pounds constantly.					
NON-PHYSICAL DEMANDS	FREQU	JENTLY	OCCASIONALLY	RARELY	NEVER			
Time Pressures	٥	◁						
Performing Multiple Tasks Simultaneously		₹						
Irregular Schedule	L	J	⊠	П				
Frequent Change of Tasks			⊠					
Emergency Situations								
Working Closely with Others as Part of a Team								
Detailed or Exacting Work	Ø							
Tedious or Repetitious Work	Ĺ	J	⊠					
Other (Describe)]						
Other (Describe)								
ENVIRONMENTAL FACTORS	A STORY							

Extreme Temperatures (heat and cold)		Ш	L
Wetness and/or Humidity			
Noisy/Distracting Environment (sufficient to cause hearing loss)			
Physical Hazards (dangerous machinery, high voltage)			
Respiratory Hazards (fumes, gases, chemicals, dust)			
Explosives			
Fire Hazards			
Communicable Diseases	☒		
Physical Danger or abuse	⊠		
Other (Describe)			
SUGGESTED IMMUNIZATIONS		***************************************	
None∑ Tdap (tetanus)∑ TB (tuberculous test)	HepB (Hepatitis E	3 series – 3 shots)	

TOOLS AND EQUIPMENT

The knowledge and ability to operate a variety equipment, including but not limited to; various fire apparatus, ladders, hoses, chain saws, boat, trailer, first aid equipment, oxygen, computer and required software, telephone, cell phone, radio and other communication devices, power tools and other general medical equipment used by the department.

EXPECTED BEHAVIOR

Employees are expected to support and promote the City's Values, Mission and Vision which include, but not limited to;

Angola's Values:

Trust/Integrity/Loyalty, Communication, Cooperation, Knowledge, Accountability/Responsibility, Fairness, Health, Balance/Family, Wisdom, Passion

Angola's Mission Statement:

"The City of Angola is committed to a safe and healthy community to live, work and grow, by;

- ➤ Fostering partnerships with government, organizations, businesses and citizens to create a high quality of life, promote knowledge and economic development;
- > Utilizing a government framework that is efficient and effective;
- > Providing recreational opportunities and environmental stewardship; and
- > Promoting an environment where employees are empowered to learn, develop and work safely."

Angola's Vision Statement: "Proudly Working Together to Make Visions a Reality"

The job demands described here are representative of those an employee may encounter while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties and responsibilities.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment of the position.

The job description does not constitute an employment agreement between the City of Angola and any employee and is subject to change as needs of the City of Angola and job requirements change.

I have read and understand this job description and agree that it my responsibility to seek clarification on anything I do not understand. Printed Name Signature Date

09/11, rev. 3/2020

CITY OF ANGOLA						
Prescribed by State Board of Accounts						

TOTAL - ALL FUNDS

\$

19,910,813.22

\$

1,228,340.04

\$

21,139,153.26

\$

2,428,251.94

\$ 1,521,009.01

\$ 3,949,260.95

\$

CLERK-TREASURER'S DEPOSITORY STATEMENT AND CASH RECONCILEMENT MONTH ENDING FEBRUARY 2020

Total Jan. 1 Treasurer's Total Balance Ending Balance And Receipts Disbursed Disbursed Total Receipts to Date For Month For Month And Receipts To Date Disbursements Balance **FUNDS** 2 3 5 6 General \$ 2,719,312.53 \$ 214,292.26 \$ 2,933,604.79 \$ 775,346.86 \$ 462,614.29 \$ 1,237,961.15 \$ 1,695,643.64 Petty Cash 300.00 300.00 300.00 Cash Change \$ 950.00 \$ \$ 950.00 \$ \$ 950.00 Police Operations \$ 1.480.91 \$ 0.06 \$ 1.480.97 \$ 10.00 \$ 10.00 \$ 1.470.97 Motor Vehicle Highway \$ \$ 41.888.02 \$ 824.756.21 866.644.23 \$ 165.403.10 \$ 94.249.19 \$ 259.652.29 \$ 606,991,94 Local Road & Street \$ 126.753.76 \$ 6,394.37 \$ 133,148.13 \$ \$ \$ \$ 133,148.13 Motor Vehicle Highway Restricted \$ 102,158.29 \$ 13.636.83 \$ 115,795,12 \$ \$ 115,795.12 Parks & Recreation Operating \$ 552,407.05 \$ 552,407.05 \$ 74,412.71 \$ 70,978.53 \$ 145,391.24 407,015.81 Donation \$ 126.565.89 \$ 12.811.22 \$ 139.377.11 \$ 601.94 \$ 9 018 89 \$ 9.620.83 \$ 129,756,28 Redevelopment General \$ \$ 508,867.33 \$ \$ 508,867.33 \$ \$ \$ 508,867,33 Local Law Enforcement Continuing Ed \$ 24,444.50 \$ 1,000.00 \$ 25,444.50 \$ \$ 25,444.50 Local Road & Bridge Matching Grant \$ 34,568.23 \$ \$ 34,568.23 \$ \$ 34,568.23 Rainy Day \$ 1,500,000.00 \$ \$ 1,500,000.00 1,500,000.00 Hazardous Materials Response \$ 9,954.72 \$ \$ 9.954.72 \$ \$ 9.954.72 \$ \$ LIT Public Safety \$ 1,240,218.98 \$ 113,685,78 \$ 56.335.33 \$ 1,296,554.31 \$ 69.288.86 \$ 44,396.92 \$ 1.182.868.53 LIT Special Distribution \$ \$ \$ \$ \$ \$ \$ Law Enforcement Trust \$ 2,802.70 \$ \$ 2,802.70 \$ 2,802.70 \$ 2,802.70 \$ Cumulative Capital Improvement \$ 72.149.28 \$ \$ 72.149.28 \$ \$ \$ 72,149.28 **Cumulative Capital Development** \$ 523,607.77 \$ \$ 523.607.77 \$ \$ \$ 523,607,77 \$ Park Nonreverting Capital \$ 59.443.74 \$ 1.114.75 \$ 60,558,49 \$ 624.71 \$ 34,268.60 \$ 34,893,31 \$ 25,665,18 Federal Grants Operating \$ \$ 5,225.71 \$ 5,225.71 \$ \$ 5,225.71 \$ 5,225.71 \$ Park Cumulative Building \$ 384.46 \$ 384.46 \$ \$ 384.46 \$ \$ LIT Economic Development \$ 938.492.81 \$ 48.212.50 \$ 986,705,31 \$ 1.501.50 \$ 1.000.00 \$ 2,501.50 \$ 984,203.81 Riverboat \$ 83,395.11 \$ 6,174.00 \$ \$ 83,395,11 \$ 6.174.00 \$ 77.221.11 Local Major Moves Construction \$ 452.578.39 \$ 4.671.92 \$ 457,250.31 \$ \$ \$ 457,250,31 \$ Capital Projects \$ 144,310.81 \$ \$ 144,310.81 \$ 337.50 \$ 337.50 \$ 143,973.31 Water Operating & Maintenance \$ 474,679.62 \$ 176,798.42 \$ 651,478.04 \$ 273,713.10 \$ 146,072.19 \$ 419,785.29 231,692.75 \$ Water Sinking 535,060,76 \$ 37.052.61 \$ 572.113.37 \$ 34.815.63 34,815.63 \$ 537,297.74 Water Improvement \$ 2,060,167.93 \$ 870.00 \$ 2,061,037.93 \$ 6,150.00 \$ 46,074.25 \$ 52.224.25 \$ 2.008.813.68 62,370.00 \$ 63,870.00 \$ Water Customer Deposit \$ 1.500.00 \$ 1.840.00 \$ 1.640.00 3,480.00 \$ 60,390.00 Water Construction \$ 184,166,89 \$ \$ 184,166,89 \$ 19,896.53 \$ 33,750.00 \$ 53,646.53 \$ 130,520.36 Wastewater Operating & Maintenance \$ 616,130.05 \$ 226,494.03 \$ 842,624.08 \$ 362,909.35 \$ 225,522.96 588,432.31 \$ 254,191.77 \$ Wastewater Sinking \$ 907.067.05 \$ 61.234.66 968.301.71 87.500.00 \$ 87.500.00 880,801.71 Wastewater Improvement \$ 1,648,512.69 \$ \$ 1,648,512.69 \$ 53,459.96 \$ 53,459.96 \$ 1,595,052.73 \$ Wastewater Construction \$ 20.564.27 \$ 21.91 \$ 20.586.18 \$ 20.564.27 21.91 \$ \$ 20.564.27 \$ Escrow \$ 55 650 00 \$ 600.00 \$ 56.250.00 \$ 12 200 00 \$ 2,200.00 \$ 14.400.00 \$ 41,850.00 Police Pension \$ 273.872.80 \$ \$ 273.872.80 \$ 16.850.24 \$ 10,909.37 \$ 27,759.61 \$ 246,113.19 Payroll Withholding 495,171.08 \$ 303,934.23 799,105.31 \$ 462,413.25 \$ 312,523.84 \$ \$ \$ 774.937.09 24.168.22 **TOTAL - CASH FUNDS** 17,383,316.61 \$ 1,214,088.83 \$ 18,597,405.44 \$ 2,428,251.94 \$ 1,521,009.01 \$ 3,949,260.95 \$ 14,648,144.49 Total Jan. 1 Investments Total Balance Investments Investments Total Treasurer's Investments By Funds Balance And Cashed Purchased And Investments Cashed Balance of Investments Purchases to Date To Date For Month Purchased For Month Cashed Investments 19,990,66 Moneys on Deposit (interest only) (8) 9.686.52 29.677.18 \$ \$ 29,677.18 Moneys on Deposit (interest only) (2) 2,144.53 1,304,19 3,448.72 \$ 3,448.72 \$ Local Major Moves Construction 2,505,361.42 \$ 3,260.50 \$ 2,508,621.92 2,508,621.92 Total of Investments by Funds 2,527,496.61 \$ 14,251.21 2,541,747.82 2,541,747.82

CITY OF ANGOLA

Prescribed by State Board of Accounts

City or Town Form No. 206 (Rev. 1975) General Form No. 206 (Rev 1975)

CLERK-TREASURER'S DEPOSITORY STATEMENT AND CASH RECONCILEMENT MONTH ENDING FEBRUARY 2020

Names of Depositories and Accounts	Depository Balance End of Month			Outstanding Warrants	Net Depository Balance	
Bank of New York Wastewater Sinking - Bond & Interest (20) Wastewater Sinking - Debt Service Reserve (20) Wastewater Construction (21)	\$ \$ \$	128,250.63 752,551.08 21.91		- - -	\$ \$ \$	128,250.63 752,551.08 21.91
<u>Farmers State Bank</u> General Checking (3) General Savings (8)	\$ \$	812,197.97 7,029,677.18	\$ \$	(54,337.34) -	\$	757,860.63 7,029,677.18
<u>First Federal Savings Bank of Angola</u> Police Operations (9)	\$	1,470.97	\$	-	\$	1,470.97
<u>Trust INdiana</u> Moneys on Deposit (2) TRECS (2)	\$	1,003,448.72	\$ \$	-	\$ \$	1,003,448.72 -
TOTALS INVESTMENTS MADE FROM DEF ADD: Cash in Office ADJUSTMENTS (explain fully)	\$ POSI	9,727,618.46 TORY BALANCES	\$	(54,337.34)	\$ \$ \$	9,673,281.12 5,000,000.00 1,250.00
Deposit in transit (3) 8544 Deposit in transit (3) 8545 Deposit in transit (3) 8548					\$ \$	93.25 980.98 635.50
Deposit in transit (3) 8549 Deposit in transit (3) 8550 Deposit in transit (3) 8551 Deposit in transit (3) 8552					\$ \$ \$ ¢	1,078.57 942.43 837.53 75.23
Deposit in transit (3) 8552 Deposit in transit (3) 8553 Returned credit card payment collected and debited March) Moneys on Deposit (interest only EOM)					\$ \$ \$ \$ \$ \$	2,276.99 (181.21) (33,125.90)
TOTAL CASH BALANCE, Plus Depository Balances Invested					\$	14,648,144.49
Total of Investments - All funds (As shown in Col 7 opposite page)				\$	2,541,747.82	
TOTAL CASH BALANCE AND INVESTMENTS					\$	17,189,892.31