

**MAY 4, 2020**

A regular meeting of the Common Council of the City of Angola, Indiana was called to order at 1:00 p.m. at City Hall, 210 North Public Square, with Mayor Richard M. Hickman presiding. Council Members Gary L. Crum, David A. Olson, Kathleen G. Armstrong, David B. Martin, and Jerold D. McDermid participated by virtual conference (Microsoft Teams) pursuant to Governor Eric J. Holcomb's Executive Orders. Clerk-Treasurer Debra A. Twitchell recorded the minutes.

REMARKS BY THE MAYOR

Mayor Hickman remarked that the City is beginning the process of reopening departments. We will start looking at reopening offices in City Hall. Citizens and businesses will be encouraged to use online and mail-in services for all City business when available. Appointments can be made with engineering, permitting, and MS4 when necessary, and by appointment people will be able to come in the front door and use the desk next to the elevator to meet departments. Visitors to City Hall will be required to answer a questionnaire before appointments are scheduled. Questions include: Have you returned from travel outside the United States within the last 14 days? Have you been in close contact with anyone who has traveled outside the United States within the last 14 days? Have you had close contact with or cared for someone with COVID-19 within the last 14 days? Have you experienced and cold or flu like symptoms in the last 14 days including fever, cough, sore throat, respiratory illness, or difficulty breathing? If questions are all answered "no" an appointment will be scheduled.

The COVID-19 Task Force is working to get things ready to move forward regarding reopening following the Governors guidelines. There will be no park pavilion rentals until after June 13. Garage sales will be allowed. Citywide garage sales without a permit will take place as scheduled May 21 through May 25.

Republic Services has notified the City it will restart bulk pickup in June. June bulk pickups will be backed up a day making normal Wednesday pickups on Thursday, June 11 and Thursday pickups on Friday, June 19. July and following months will be back to normal pickup days as previously scheduled.

Council Member Martin remarked on behalf of the City's COVID-19 Task Force that for future City events people need to keep in mind CDC guidelines regarding social distancing. Masks are highly recommended, but not required by the governor's orders. We want everybody to be safe. Council Member Martin thanked task force members Sue Essman, Matt Hanna, Craig Williams, Kris Thomas, and Tammy Onofrietti for the work they have done and will continue to do.

Mayor Hickman announced that all City departments will have infection prevention training. Council is invited to attend also.

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APPROVAL OF THE MINUTES

Council Member Olson moved to approve the April 8, 2020 minutes. Council Member Armstrong seconded the motion. The motion carried 5-0.

UNFINISHED BUSINESS

Ordinance No. 1630-2020, AN ORDINANCE AMENDING THE ANGOLA MUNICIPAL CODE, TITLE 2 ADMINISTRATION AND PERSONNEL; CHAPTER 2.10 OFFICERS AND EMPLOYEES, SECTION 2.10.010 PROMOTION OF CITY BUSINESS, was read by title and presented to Council on third and final reading. Council Member Olson moved to approve. Council Member Armstrong seconded the motion. The motion to approve on third and final reading carried 5-0.

Ordinance No. 1631-2020, AN ORDINANCE AMENDING THE ORDINANCE FIXING COMPENSATION OF APPOINTED OFFICERS, DEPUTIES, AND OTHER EMPLOYEES AND OF POLICE AND FIREFIGHTERS OF THE CITY OF ANGOLA, INDIANA FOR THE YEAR 2020, was read by title and presented to Council on second reading. Council Member Martin moved to approve. Council Member McDermid seconded the motion. The motion to approve on second reading carried 5-0. (add Assistant Fire Chief)

NEW BUSINESS

Ordinance No. 1632-2020, AN ORDINANCE ESTABLISHING A TELEWORK POLICY, was read by title and presented to Council on first reading. Council Member Martin moved to approve. Council Member McDermid seconded the motion. The motion to approve on first reading carried 5-0. Council Member Martin moved to poll the Council for unanimous consent and moved to waive Common Council Meetings – Rule 22 to allow second and third readings. Council Member Olson seconded the motion. The motion to suspend Common Council Meetings – Rule 22 carried 5-0. Ordinance No. 1632-2020 was then read by title and presented to Council on second reading. Council Member Olson moved to approve. Council Member Martin seconded the motion. The motion to approve on second reading carried 5-0. Ordinance No. 1632-2020 was then read by title and presented to Council on third and final reading. Council Member Olson moved to approve. Council Member Martin seconded the motion. The motion to approve said ordinance on third and final reading carried 5-0. (For purposes of adoption, this ordinance is now numbered 1631-2020 pursuant to Common Council Meetings – Rule 23.)

Ordinance No. 1633-2020, AN ORDINANCE AMENDING THE CITY OF ANGOLA, INDIANA EMPLOYEE HANDBOOK, was read by title and presented to Council on first reading. Council Member Olson moved to approve. Council Member McDermid seconded the motion. The motion to approve on first reading carried 5-0. (add assistant fire chief commute vehicle)

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Resolution No. 2020-744, A RESOLUTION PROVIDING FOR THE TRANSFER OF APPROPRIATIONS FOR THE CITY OF ANGOLA FOR THE GENERAL FUND AND FORWARDED TO THE COMMON FOR THEIR ACTION AND PASSAGE PURSUANT TO IC 6-1.1-18.6, was read by title and presented to Council for approval. Council Member Martin moved to approve. Council Member Armstrong seconded the motion. The motion carried 5-0. (Information Technology, Fire, and Police)

Council considered a request to approve the agreement with Lexipol for the Angola Police Department's use of Subscription Material to develop and maintain standard operating guidelines and provide training in the amount of \$19,088. Council Member Olson moved to approve. Council Member McDermid seconded the motion. Discussion followed. Motion carried 5-0.

Council then considered a request to approve the agreement with Lexipol for the Angola Fire Department's use of Subscription Material to develop and maintain standard operating guidelines and provide training in the amount of \$19,487. Council Member Olson moved to approve. Council Member Armstrong seconded the motion. Motion carried 5-0.

Council was asked to review and determine if R. R. Donnelly Inc. located at 611 West Mill Street is or is not in substantial compliance with the Statement of Benefits for:

- a. Personal Property. (Resolution No. 2018-725; 10 years)
- b. Personal Property. (Resolution No. 2019-751; five years)

Council Member Martin moved to find all the above in substantial compliance. Council Member Olson seconded the motion. Motion carried 5-0. Comments from company representatives followed.

Council was asked to review and determine if Univertical LLC located at 203 Weatherhead Street is or is not in substantial compliance with the Statement of Benefits for:

- a. Real Estate Improvements. (Resolution No. 2014-651; nine years)
- b. Personal Property. (Resolution No. 2014-651; nine years)
- c. Personal Property. (Resolution No. 2016-686; seven years)
- d. Personal Property. (Resolution No. 2019-752; five years)
- e. Personal Property. (Resolution No. 2019-766; five years)

Council Member Martin moved to find all the above in substantial compliance. Council Member Olson seconded the motion. Discussion followed regarding Res No. 2019-766. Motion carried 5-0. Comments from company representative Dave Whitehead followed.

Council was asked to review and determine if Team Pineapple Properties LLC located at 200 Intertech Parkway is or is not in substantial compliance with the Statement of Benefits for Real Estate Improvements. Council Member Martin moved to find in substantial compliance. Council Member Armstrong seconded the motion. Motion carried 5-0. Comments from company representative Lloy Ball followed. (Resolution No. 2017-709; four years)

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Council was asked to review and determine if Angola Brokaw Theatre LLC located at 190 and 200 North Public Square is or is not in substantial compliance with the Statement of Benefits for Personal Property. Council Member Martin moved to find in substantial compliance. Council Member Armstrong seconded the motion. Motion carried 5-0. Comments from company representative Melissa Glaze followed. (Resolution No. 2014-656; five years)

Upon motion by Council Member Olson, seconded by Council Member Martin, and carried 5-0, the Information Technology Department request to sell on GovDeals.com the 2010 Toyota Yaris asset no. 8620 was approved.

Upon motion by Council Member McDermid, seconded by Council Member Armstrong, and carried 5-0, the Fire Department request to sell on GovDeals.com the 1991 Ford L8000 Rescue Truck asset no. 891 was approved.

The Clerk-Treasurer's Depository Statement and Cash Reconciliation for month ending March 2020 was presented to Council for review and information.

#### DEPARTMENT HEAD REPORTS

Economic Development and Planning Director Likes reported there are six petitions for the Plan Commission meeting on May 11. Agendas have gone out and staff reports will go out today and tomorrow to Commission members. This will be a virtual meeting. More petitions are coming in for the June meeting. Keller Development is closing on property at the Enterprise Center today. Remote permitting is going well.

Wastewater Superintendent Williams informed Council that the City is currently in the middle of an IDEM NPDES permit renewal process for the Wastewater Treatment Plant. The draft permit has been public noticed. The City issued a response to IDEM and things are moving along smoothly. As part of the process, the City also has to request a renewal of our chloride variance and is working through issues with IDEM over the application. Free compost was made available to the public. It was an overwhelming success. More compost should be ready next week.

City Engineer Cope reported that notification was received a few weeks ago from INDOT that the City was award Community Crossing grants. The City was awarded everything applied for which is just under \$800,000. Those projects are out for bid and the bid opening will be at the May 18 Council meeting. If the bids are good and things move forward with all projects, there will be 24 different streets worked on this summer.

Police Chief Hamblen reminded everybody that just because things are starting to open up, we are still not out of the woods with COVID-19. Everybody still needs to act appropriately with social distancing and disinfecting.

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APPROVAL OF ACCOUNTS PAYABLE VOUCHERS

Council Member Martin moved to approve the Allowance of Accounts Payable Vouchers 45650 through 45816 totaling \$559,824.42. Council Member Armstrong seconded the motion. The motion carried 5-0.

Council Member Martin moved to approve the Allowance of Accounts Payable Vouchers 45817 through 45970 totaling \$609,591.09. Council Member McDermid seconded the motion. The motion carried 5-0.

OTHER NEW BUSINESS

Mayor Hickman stated that he is proud of our employees, department heads, and members of our community and appreciates all that Council has done. Mayor Hickman then thanked Council Member Martin for being on the COVID-19 Task Force and Council Member Armstrong for cards sent out to thank businesses and organizations in the community. We will fight our way through this (COVID-19) and try to keep everyone healthy as we can. Thanks to all for everything they are doing.

ADJOURNMENT

There being no further business, the meeting was considered adjourned at 1:45 p.m.



Richard M. Hickman, Mayor  
Presiding Officer

Attest:



Debra A. Twitchell, Clerk-Treasurer

