



JOB POSTING
Part-Time Dispatcher



The Angola Police Department is seeking individuals who possess the desire to be a servant for our community as a part-time dispatcher. Dispatchers receive calls from citizens to assist with their emergency and non-emergency needs. Dispatchers also perform receptionist duties and serve the public walk-in traffic.

Our dispatch call center is staffed 365 days a year, 24 hours a day with one (1) dispatcher per 12-hour shift. We employ four (4) full-time dispatchers and rely on our part-time dispatch staff to fill schedule voids.

Part-time dispatchers come from all walks of life; some with full-time careers and others seeking the flexibility of a part-time job.

If you have the desire to work in Public Safety Communications, you may qualify for the opportunity to serve your community.

Job Requirements

- High School Diploma or High School Equivalency or GED
- Submit to a drug screen, background check and driving record check
- Previous police dispatch experience helpful but not required
- Effective telephone, radio, communication, keyboarding and computer skills
- The ability to work under stressful situations, follow instructions, read, and write clearly, maintain a level of confidentiality, think quickly and manage multiple communications simultaneously

Pay Range \$15.75 – \$21.00 per hour, starting rate based on experience.

Application Process

Application packets are available any day of the week between the hours of 7:00am to 10:00pm at:

**Angola Police Department
202 W. Gilmore St.
Angola, IN 46703**

Completed applications must be returned by mail or in person to:

**Angola City Hall
Attention: Human Resources
210 N. Public Square
Angola, IN 46703**

Applications will be accepted until adequate staffing levels have been reached.

Posted January 27, 2022, to: www.angolain.org, Facebook and city bulletin boards.