



**BOARD OF ZONING APPEALS – ADMINISTRATIVE APPEAL**

Department of Economic Development and Planning

210 N. Public Square, Angola, Indiana 46703 | 260.665.7465 | 260.665.9164 fax | [planning@angolain.org](mailto:planning@angolain.org)

**PETITIONER INFORMATION**

*Provide Contact Name, Company Name (if applicable), Mailing Address, Phone, and Email for each individual.*

**Petitioner** \_\_\_\_\_  
\_\_\_\_\_

**Petitioner's  
Standing** \_\_\_\_\_  
\_\_\_\_\_

**ADMINISTRATIVE APPEAL INFORMATION**

**Location** \_\_\_\_\_  
**Statement of  
Appeal** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Requested  
Action by BZA** \_\_\_\_\_  
\_\_\_\_\_

**CERTIFICATION**

*By signing below, I certify the following:*

I am the owner or legal agent of the subject property; The information provided in this application is true and accurate to the best of my knowledge; I understand the application will be routed to applicable government and utility agencies; I understand I am responsible for the costs of all legal notices associated with this application; I understand my presence (or my legal counsel's presence) is required at the Board of Zoning Appeals meeting concerning this project. I agree to allow inspection of the above project site by city personnel and equipment including aerial photography.

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Applicant Printed Name*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Applicant Printed Name*

\_\_\_\_\_  
*Date*

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_



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**FINDINGS OF FACT**

*The Board of Zoning Appeals must make detailed Findings of Fact based on the application and presentation of the request at the meeting. Findings of Fact shall be case-specific. Failure to present evidence in support of the Findings of Fact may result in a denial of the request. Please complete the section below presenting evidence in support of the appeal. Additional sheets may be attached as necessary.*

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**SUBMITTAL REQUIREMENTS CHECKLIST**

*A detailed list of submittal requirements can be found in Title 18 Unified Development Ordinance, Division VII. Below is a generalized list of submittal requirements for Board of Zoning Appeals applications.*

- Completed Application
- Petitioner’s Standing (legal right to initiate an appeal)
- Written statement describing the administrative decision, interpretation, order determination, or action
- Written statement supporting action by the Board of Zoning Appeals
- Other items, as required: \_\_\_\_\_